



**EXCERPT TAKEN FROM THE JOURNAL OF THE REGULAR SESSION OF THE SANGGUNIANG PANLUNGSOD OF THE CITY OF ALAMINOS, PANGASINAN HELD ON SEPTEMBER 7, 2021**

**Present:**

VM JOSE ANTONIO MIGUEL Y. PEREZ :	VICE MAYOR/PRESIDING OFFICER
Coun. Apolonia G. Bacay :	Presiding Officer Pro-Tempore
Coun. Cirilo B. Radoc :	Majority Floor Leader
Coun. Oscar A. Boling :	Minority Floor Leader
Coun. Carolyn D. Sison :	Member
Coun. Michelle S. Segundera :	Member
Coun. Froebel A. Ranoy :	Member
Coun. Verna S.D. Rabago :	Member
Coun. Dahlia M. de Leon :	Member
Coun. Alfred Felix E. de Castro :	Member
LBP Raul B. Bacay :	Ex-Officio Member
PPSKP Lovelyly V. Bernabe :	Ex-Officio Member

**Absent:**

Coun. Joselito O. Fontelera : On official business

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**ORDINANCE NO. 2021-28**

**AN ORDINANCE CREATING THREE (3) POSITIONS UNDER THE LEGISLATIVE DEPARTMENT OF THE LOCAL GOVERNMENT UNIT OF ALAMINOS CITY, PANGASINAN**

**WHEREAS**, it is hereby declared the policy of the State under Article 3 of the Local Government of Code 1991 that *the territorial and political subdivision of the State shall enjoy genuine and meaningful local autonomy to enable them to attain their fullest development.* Towards this end, the State shall provide for a more responsive and accountable local government structure instituted through a system of decentralization, whereby Local Government Units (LGU) shall be given more powers, authority, responsibilities and resources;

**WHEREAS**, Article 63, Rule XXII of the Local Government Code of 1991 provides that *every Local Government Unit shall design and implement its own organizational structure and staffing pattern taking into consideration its priority needs, service requirements and financial capabilities consistent with the principles on simplicity, efficiency, economy, effectiveness, dynamism and public accountability, subject to the minimum standards and guidelines as prescribed by the Civil Service Commission;*

**WHEREAS**, in response to the increasing demands of an urbanizing city, a new building was constructed for the Legislative Department of the LGU-Alaminos City located in San Jose Drive, Poblacion, this city;

*(Handwritten signatures and initials)*



(cont. Ordinance No. 2021-28, enacted on the 7th day of September, 2021)

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**WHEREAS**, to ensure proper care and upkeep of the new Legislative Building, there is a need for personnel with suitable skills to provide security and maintenance services;

**NOW, THEREFORE**, upon due deliberation of the merits surrounding the issue and on motion of Councilor Dahlia M. de Leon, duly seconded by Councilor Michelle S. Segundera, Councilor Carolyn D. Sison, Councilor Verna SD. Rabago, Councilor Apolonia G. Bacay, Councilor Alfred Felix E. de Castro, Councilor Froebel A. Ranoy and LBP Raul B. Bacay

**BE IT ENACTED AS IT IS HEREBY ENACTED BY THE SANGGUNIANG PANLUNGSOD, IN SESSION DULY ASSEMBLED, that:**

**SECTION I. TITLE.** — This ordinance shall be known as: **“AN ORDINANCE CREATING THREE (3) POSITIONS UNDER THE LEGISLATIVE DEPARTMENT OF THE LOCAL GOVERNMENT UNIT OF ALAMINOS CITY, PANGASINAN.”**

**SECTION II. CREATION.** — The following positions are hereby created:

**A. CITY VICE MAYOR'S OFFICE**

1. **Watchman III** (Salary Grade 7)
2. **Local Legislative Staff Employee II** (Salary Grade 4)

**A. SANGGUNIANG PANLUNGSOD SECRETARIAT**

**Property, Supplies & Services Section**

1. **Local Legislative Staff Employee II** (Salary Grade 4)

**SECTION III. DUTIES AND FUNCTIONS.** —

**1. Watchman III**

- Ensure compliance of employees and guests to security, health and safety protocols;
- Periodically patrol property and inspect building, equipment and access points and assist in preventing losses and property damage;
- Respond to emergencies to provide necessary assistance to employees and visitors, and as necessary.

**2. Local Legislative Staff Employee II**

- Responsible for liaison and messengerial services;
- Responsible for cleanliness and assist in providing janitorial services;

*(Handwritten signatures and initials)*



(cont. Ordinance No. 2021-28, enacted on the 7th day of September, 2021)

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**SECTION IV. QUALIFICATIONS**

POSITION	SALARY GRADE	EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY	LGU REQUIREMENT
<b>City Vice Mayor's Office</b>						
Watchman III	7/1	Elementary school graduate	None required	None required	None required (MC 11, s 96 – Cat III)	Must be a Filipino citizen Must be a bona fide resident of Alaminos City
Local Legislative Staff Employee II	4/1	Elementary school graduate	None required	None required	None required (MC 11, s 96 – Cat III)	Must be a Filipino citizen Must be a bona fide resident of Alaminos City
<b>Sangguniang Panlungsod Secretariat</b>						
Local Legislative Staff Employee II	4/1	Elementary school graduate	None required	None required	None required (MC 11, s 96 – Cat III)	Must be a Filipino citizen Must be a bona fide resident of Alaminos City












(cont. Ordinance No. 2021-28, enacted on the 7th day of September, 2021)


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**SECTION V. SOURCE OF FUNDS.** — Funding requirements under this ordinance shall be duly appropriated in a Supplemental Budget of the City of Alaminos, Pangasinan.


**SECTION VI. EFFECTIVITY.** — This ordinance shall take effect upon approval and compliance with statutory requirements.

**APPROVED.....**


I **HEREBY CERTIFY** to the correctness of the foregoing ordinance consisting of four (4) pages including this page.

  
**LUZ B. VALE**  
 Secretary to the Sanggunian

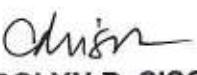
**ATTESTED:**


  
**JOSE ANTONIO MIGUEL Y. PEREZ**  
 City Vice Mayor/Presiding Officer


  
**APOLONIA G. BACAY**  
 Presiding Officer Pro-Tempore

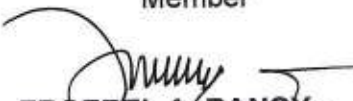
  
**CIRILO B. RADOC**  
 Majority Floor Leader


  
**OSCARA BOLING**  
 Minority Floor Leader


  
**CAROLYN D. SISON**  
 Member

  
**MICHELLE S. SEGUNDERA**  
 Member

  
**VERNA S.D. RABAGO**  
 Member

  
**FROEBEL A. RANOY**  
 Member


  
**DAHLIA M. DE LEON**  
 Member

  
**ALFRED FELIX E. DE CASTRO**  
 Member

  
**RAUL B. BACAY, LBP**  
 Ex-Officio Member

  
**LOVERLY V. BERNABE, PPSKP**  
 Ex-Officio Member

**APPROVED BY:**

  
**ARTH BRYAN C. CELESTE**  
 City Mayor

09/21/21  
 Date