



**EXCERPT TAKEN FROM THE JOURNAL OF THE REGULAR SESSION OF THE SANGGUNIANG PANLUNGSOD OF THE CITY OF ALAMINOS, PANGASINAN HELD ON SEPTEMBER 7, 2021**

**Present:**

<b>VM JOSE ANTONIO MIGUEL Y. PEREZ :</b>	<b>VICE MAYOR/PRESIDING OFFICER</b>
Coun. Apolonia G. Bacay	: Presiding Officer Pro-Tempore
Coun. Cirilo B. Radoc	: Majority Floor Leader
Coun. Oscar A. Boling	: Minority Floor Leader
Coun. Carolyn D. Sison	: Member
Coun. Michelle S. Segundera	: Member
Coun. Froebel A. Ranoy	: Member
Coun. Verna S.D. Rabago	: Member
Coun. Dahlia M. de Leon	: Member
Coun. Alfred Felix E. de Castro	: Member
LBP Raul B. Bacay	: Ex-Officio Member
PPSKP Loverly V. Bernabe	: Ex-Officio Member

**Absent:**

Coun. Joselito O. Fontelera : On Official Business

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**ORDINANCE NO. 2021-26**

**AN ORDINANCE INSTITUTIONALIZING SPORTS DEVELOPMENT IN THE CITY OF ALAMINOS, PANGASINAN AND CREATING THE CITY SPORTS DEVELOPMENT OFFICE AND ITS PERSONNEL COMPLIMENT FOR THE PURPOSE**

**EXPLANATORY NOTE**

**WHEREAS**, Article II Section 13 of the 1987 Philippine Constitution provides that *the state recognizes the vital role of the youth in nation building and shall promote and protect their physical, moral, spiritual, intellectual, and social well-being. It shall inculcate in the youth patriotism and nationalism and encourage their involvement in public and civic affairs;*

**WHEREAS**, Section 17 of the same Article further provides that the *State shall give priority to education, science and technology, arts, culture, and sports to foster patriotism and nationalism, accelerate social progress and promote total human liberation and development;*

**WHEREAS**, Article 1 Section 2 of Republic Act No. 10588 states that *it is the policy of the State to promote physical education and encourage sports programs, league competitions and amateur sports, including training for international competitions, to foster self-discipline, teamwork and excellence for the development of a healthy and alert citizenry through the institutionalization of the Palarong Pambansa as the country's premier national sporting event;*

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 -page 1 of 4-  
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(cont. Ordinance No. 2021-26, enacted on the 7th day of September, 2021)

-page 2 of 4-

**WHEREAS**, one of the major thrusts of the City Government of Alaminos, Pangasinan is to institutionalize sports development in the city as an integral part of development initiatives and to further encourage the youth to participate in sports programs, league competitions and amateur sports to foster patriotism and nationalism, accelerate social progress and promote human liberation and development;

**WHEREAS**, Rule XXII of the Implementing Rules and Regulations of Republic Act 7160 otherwise known as the Local Government Code of 1991 provides that every LGU shall design and implement its own organizational structure and staffing pattern taking into consideration its priority needs, service requirements, and financial effectiveness, dynamism, and public accountability, subject to minimum standards and guidelines prescribed therefor by CSC;

**NOW, THEREFORE**, upon due deliberation of the merits surrounding the issue and on motion of Councilor Dahlia M. de Leon, duly seconded by Councilor Alfred Felix E. de Castro, Councilor Michelle S. Segundera, Councilor Verna S. D. Rabago and Councilor Apolonia G. Bacay,

**Be it enacted** as it is hereby enacted by the Sangguniang Panlungsod in session duly assembled, that:

**SECTION I. TITLE.** — This ordinance shall be known as an “Ordinance creating the City Sports Development Office (CSDO) in the Local Government Unit of the City of Alaminos, Pangasinan.”

**SECTION II. CREATION OF THE CSDO AND ITS FUNCTIONS. —**

- a. There shall be created a City Sports Development Office in the Local Government Unit of the City of Alaminos, Pangasinan as an independent department with the following staff:
- City Government Department Head I
  - Sports Development Officer I
  - Administrative Assistant I (Computer Operator I)
- b. The City Sports Development Office shall have the following functions:
1. Plan and formulate sports programs geared towards a well-synchronized year-round calendar of sports activities in the city;
  2. Prepare athletic programs for prospective athletes to represent the city in the Region 1 Athletic Association (R1AA), Palarong Pambansa and other sports competitions, including system of recruitment and trainings;
  3. Assist the Local Chief Executive in the promotion of sports as part of health and fitness and encourage participation amongst the people;
  4. To formulate guidelines for the conduct of sports events for persons with disability (PWD).

*[Handwritten signatures and initials of councilors]*



(cont. Ordinance No. 2021-26, enacted on the 7th day of September, 2021)

-page 3 of 4-

**SECTION III. STAFFING PATTERN. —**

Item No.	Position Title	Name of Incumbent	Grade/ Step
	City Government Dept. Head I	Vacant	25/1
	Sports Development Officer I	Vacant	10/1
	Administrative Assistant I (Computer Operator I)	Vacant	7/1

**SECTION IV. DUTIES AND FUNCTIONS. —**

**1. CITY GOVERNMENT DEPARTMENT HEAD I**

- a. Plan and formulate sports development programs in coordination with public and private organizations for a well synchronized year-round calendar of sports activities in the city;
- b. Prepare athletic programs for prospective athletes to represent the city in all sports competitions, including recruitment, selection and training;
- c. Assist the City Mayor in raising public awareness of health and fitness issues;
- d. Assist the City Mayor in the promotion of sports in the city;
- e. Act as the focal person in the implementation and management of sports activities in the city;
- f. Assist the City Mayor in recruiting training coaches, volunteers and athletes; and
- g. Monitor and evaluate the training progress of athletes being trained by the city.

**2. SPORTS DEVELOPMENT OFFICER I**

- a. Assist in preparing various athletic programs for prospective athletes to represent the city in the R1AA, Palarong Pambansa, and other sports competitions;
- b. Monitor suitability of venues of sports activities, manage sports facilities and equipment; and
- c. In-charge of office records management.

**3. ADMINISTRATIVE ASSISTANT I (Computer Operator I)**

- a. Encode communications and reports.

**SECTION V. QUALIFICATION STANDARDS. —**

**1. City Government Department Head I**

- a. **Education:** Bachelor's degree
- b. **Experience:** Five (5) years in positions involving management and supervision
- c. **Training:** Thirty-two (32) hours of relevant training
- d. **Eligibility:** Civil Service Professional
- e. **Residency:** Bonafide resident of the City of Alaminos, Pangasinan

**2. Sports Development Officer I**

- a. **Education:** Bachelor's degree
- b. **Experience:** None required
- c. **Training:** None required
- d. **Eligibility:** Civil Service Professional
- e. **Residency:** Bonafide resident of the City of Alaminos, Pangasinan

**3. Administrative Assistant I (Computer Operator I)**

- a. **Education:** Completion of two (2) years studies in college or high school graduate with relevant vocational course/trade course

*[Handwritten signatures and initials at the bottom of the page]*



(cont. Ordinance No. 2021-26, enacted on the 7th day of September, 2021)

-page 4 of 4-


- b. **Experience:** None required
- c. **Training:** None Required
- d. **Eligibility:** Civil Service Sub-Professional/ Data Encoder
- e. **Residency:** Bonafide resident of the City of Alaminos, Pangasinan

**SECTION VI. SOURCE OF FUNDS.** — Funds for the implementation of this ordinance is duly appropriated in the 2022 City Annual Budget of the City of Alaminos, Pangasinan amounting to Two Million Three Hundred Twenty-Eight Thousand Four Hundred Ninety - Three Pesos (Php 2,328,493.00) , duly certified available by the Local Finance Committee of the City of Alaminos, Pangasinan.


**SECTION VII. EFFECTIVITY.** — This ordinance shall take effect upon approval.

**APPROVED.....**

I **HEREBY CERTIFY** to the correctness of the foregoing ordinance consisting of four (4) pages including this page.

  
**LUZ B. VALE**  
 Secretary to the Sanggunian

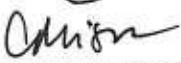
**ATTESTED:**

  
**JOSE ANTONIO MIGUEL Y. PEREZ**  
 City Vice Mayor/Presiding Officer

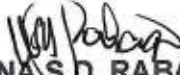
  
**APOLONIA G. BACAY**  
 Presiding Officer Pro-Tempore

  
**CIRILO B. RADOC**  
 Majority Floor Leader


  
**OSCAR A. BOLING**  
 Minority Floor Leader


  
**CAROLYN D. SISON**  
 Member


  
**MICHELLE S. SEGUNDERA**  
 Member

  
**VERNA S.D. RABAGO**  
 Member

  
**FROEBEL A. RANOY**  
 Member

  
**DAHLIA M. DE LEON**  
 Member

  
**ALFRED FELIX E. DE CASTRO**  
 Member

  
**RAUL B. BACAY, LBP**  
 Ex-Officio Member

  
**LOVERLY V. BERNABE, PPSKP**  
 Ex-Officio Member

**APPROVED BY:**

  
**ARTH BRYAN C. CELESTE**  
 City Mayor

09/21/21

Date