



**OFFICE OF THE SANGGUNIANG PANLUNGSOD**

**EXCERPT TAKEN FROM THE JOURNAL OF THE REGULAR SESSION OF THE SANGGUNIANG PANLUNGSOD OF THE CITY OF ALAMINOS, PANGASINAN HELD ON MAY 12, 2021**

**PRESENT:**

- |  |                                 |
|--|---------------------------------|
| <b>Vice Mayor Jose Antonio Miguel Y. Perez</b> | - <b>Presiding Officer</b>      |
| Councilor Apolonia G. Bacay                    | - Presiding Officer Pro-Tempore |
| Councilor Cirilo B. Radoc                      | - Majority Floor Leader         |
| Councilor Oscar A. Boling                      | - Minority Floor Leader         |
| Councilor Carolyn D. Sison                     | - Member                        |
| Councilor Michelle S. Segundera                | - Member                        |
| Councilor Joselito O. Fontelera                | - Member                        |
| Councilor Verna S. D. Rabago                   | - Member                        |
| Councilor Froebel A. Ranoy                     | - Member                        |
| Councilor Dahlia M. de Leon                    | - Member                        |
| Councilor Alfred Felix E. de Castro            | - Member                        |
| LBP Raul B. Bacay                              | - Ex-Officio Member             |
| PPSKP Lovely V. Bernabe                        | - Ex-Officio Member             |

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**ORDINANCE NO. 2021-11**

**AN ORDINANCE GRANTING FINANCIAL ASSISTANCE TO MEDICAL AND ASSOCIATED FRONTLINERS DIRECTLY INVOLVED IN COVID-19 MANAGEMENT WHO CONTRACTED THE DISEASE IN THE PERFORMANCE OF THEIR DUTIES**

Authors:

**Vice Mayor Jose Antonio Miguel Y. Perez  
Councilor Apolonia G. Bacay  
Councilor Cirilo B. Radoc**

Sponsors:

**Councilor Carolyn D. Sison  
Councilor Verna S. D. Rabago  
Councilor Dahlia M. de Leon**

**WHEREAS**, Department of Health (DOH) Administrative Order 2020-0012 has included the Coronavirus Disease 2019 (COVID-19) in the List of Notifiable Diseases for Mandatory Reporting to the DOH, with specific guidelines on surveillance, detection, reporting and epidemiologic investigation;

**WHEREAS**, various issuances by National Government agencies, headed by the Inter-Agency Task Force on Emerging Infectious Diseases (IATF-EID), have provided for protocols and guidelines for the management and control of COVID-19 to be carried out by local government units, including Sangguniang Barangays;

**WHEREAS**, the Local Government Unit of Alaminos City, Pangasinan has put in place the necessary mechanisms in the management of COVID-19 from the city level down to the barangay level, including the designation of frontliners and associated personnel who

*(Handwritten signatures of the authors and sponsors)*



**OFFICE OF THE SANGGUNIANG PANLUNGSOD**

(Cont. Ord. No. 2021-11, enacted on 12<sup>th</sup> day of May, 2021)

-page 2 of 8-

are directly involved in managing COVID-19 cases/patients in designated special care facilities and isolation units, in lockdown areas (as necessary), in conveyance to and from hospitals and other health facilities, in tracing and tracking persons under investigation or monitoring in identified areas of barangays, and those who manage the prevention/protection from local transmission, such as city checkpoints and/or barangay checkpoints;

**WHEREAS**, these medical and associated frontliners are facing great risk of contracting COVID-19 due to exposure which is inherent to and by virtue of their designated tasks, and as such, need some relief and assistance in the event that they contract or are infected with the dreaded disease;

**WHEREAS**, although the Bayanihan to Heal as One Act, otherwise known as Republic Act 11469, mandates the giving to health workers a special risk allowance on top of their regular hazard pay, other personnel directly involved in COVID-19 management in the LGU have no such privilege or incentive, despite risking exposure to the dreaded disease;

**WHEREAS**, since RA 11469 allows LGUs to continue exercising their autonomy in matters undefined by the National Government, the LGU-Alaminos City commits to be fully cooperative towards a unified, cohesive and orderly implementation of the national policy to address COVID-19, and toward this end seeks to provide relief/incentive to its medical and associated COVID-19 frontliners;

**NOW, THEREFORE**, on motion of Councilor Apolonia G. Bacay, duly seconded by Councilor Cirilo B. Radoc, Councilor Carolyn D. Sison, Councilor Verna S. D. Rabago, Councilor Alfred Felix E. de Castro and PPSKP Lovely V. Bernabe

**BE IT ORDAINED BY THE SANGGUNIANG PANLUNGSOD OF THE CITY OF ALAMINOS, PANGASINAN IN REGULAR SESSION ASSEMBLED AN:**

**SECTION 1. Title.** – This Ordinance shall also be known as “**FRONTLINERS’ FINANCIAL ASSISTANCE ORDINANCE OF ALAMINOS CITY.**”

**SECTION 2. Declaration of Policy.** – It is hereby declared the policy of the City Government of Alaminos to protect and promote the right to health of the people, as well as the rights and welfare of workers/employees.

**SECTION 3. Coverage.** – This Ordinance shall cover medical and associated frontliners in the City Government of Alaminos, particularly those who directly provide the first line of health, emergency and safety services needed in the management of the Coronavirus Disease 2019 (COVID-19) at the city level and at the barangay level. It shall apply to those who have contracted or were infected by COVID-19 while in the line of duty, and/or those who died of the same after contracting the disease in the performance of their duties.

**SECTION 4. Definition of Terms.** – In this Ordinance, the listed words and phrases shall mean as follows:

**4.1 Adversely affected** – refers to the effect when a frontliner is confirmed positive, exposed, or infected and has been quarantined/ lodged in a special care/ isolation facility due to exposure, or when a frontliner dies whose death is due to COVID-19 complications;



**OFFICE OF THE SANGGUNIANG PANLUNGSOD**

(Cont. Ord. No. 2021-11, enacted on 12<sup>th</sup> day of May, 2021)

-page 3 of 8-

**4.2 Associated Frontliner** – refers to personnel directly involved in the management of COVID-19 including, but not limited to, medical doctors, nurses, radiological/ medical technologist, city/barangay workers/employees, protective service volunteers, who are assigned in quarantine facilities, at the city borders, and other areas utilized for COVID-19 related activities. The following personnel are covered by this definition, to wit:

- City Health Office (CHO) head, medical technologists and all medical frontliners;
- City Disaster Risk Reduction and Management Office (CDRRMO) head and all personnel with direct contact with COVID patients, e.g. drivers of ambulance, personnel assigned at isolation/quarantine facilities, etc.;
- City Social Welfare and Development Office (CSWDO) head and personnel assigned in food distribution at the isolation/quarantine facilities and/or identified areas in cases of a lockdown;
- City General Services Office (CGSO) head and all personnel assigned to conduct disinfection/sanitation and waste management at the isolation/ quarantine facilities;
- City Market & Cemetery Section (CMCS) head and all personnel assigned to handle burial/interment of COVID-related deaths;
- Public Order and Safety Officer (POSO) head and all personnel assigned at checkpoints and at isolation/quarantine facilities;
- Alaminos City Police Station (ACPS) chief and all personnel assigned at checkpoints, lockdown areas and at isolation/quarantine facilities;
- Bureau of Fire Protection (BFP) Alaminos City head and all personnel assigned to handle burial/interment of COVID-related deaths;
- Barangay Council headed by the Punong Barangay and the barangay kagawads, including barangay health response teams (BHERT), barangay contact tracing teams (BCTT), civilian volunteer organizations (CVO) and community health volunteers, like barangay health workers (BHW), barangay nutrition scholars (BNS), and barangay service point officers (BSPO) who provide frontline health, emergency and safety services needed in the fight against COVID-19.

**4.3 Asymptomatic case** – refers to the status when a frontliner has a laboratory-confirmed positive test result of COVID-19 infection but who does not develop symptoms and has been admitted to a special care/isolation facility.

**4.4 Claimant** – refers to the affected frontliner or his/her qualified beneficiary or authorized representative.

**4.5 Community health volunteers** – are volunteer frontline workers in the barangay, which include but are not limited to, barangay nutrition scholars, barangay health workers and other workers of similar nature who are not regular employees, but are rendering volunteer work in the implementation of programs and projects of the barangay.

**4.6 Death** – refers to the death of a frontliner caused by COVID-19 infection or any incident in line of duty.

**4.7 Medical Case** – refers to the status when a frontliner needs to be admitted to hospital due to moderate or severe conditions for having contracted or having been infected with COVID-19.

**4.8 Qualified Beneficiary** – refers to a parent, the spouse or children of the deceased.



**OFFICE OF THE SANGGUNIANG PANLUNGSOD**

(Cont. Ord. No. 2021-11, enacted on 12<sup>th</sup> day of May, 2021)

-page 4 of 8-

**4.9 Quarantine** – refers to the condition when a frontliner needs to be isolated due to exposure to a positive patient or has contracted the disease.

**SECTION 5. Eligibility Requirements.**

**5.1** To qualify for this benefit, the frontliner must have rendered a minimum of **two (2) months** service in the local government unit.

For this purpose, the concerned offices and/or sangguniang barangays must enroll their designated frontliners to the Local Finance Committee (LFC), thru the City Budget Office, by submitting a monthly plantilla (Annex A) before the 5<sup>th</sup> day of every month for the purpose of monitoring and verification.

Only those listed in the plantilla and have met the service requirement shall be eligible for frontliners' assistance.

**5.2 Documentary Requirements:**

- a. Certification from direct superior (e.g. Mayor, Barangay Captain, City Government Department Head (CGDH), chief, etc.) **stating that he/she is a frontliner and has observed the prescribed safety precautions while performing his/her duties pertaining to the management of COVID-19;**
- b. Proof of adverse effect in the line of duty: **RT-PCR Test indicating positive result AND any of the following:**
  1. Incident report or affidavit or barangay certificate;
  2. Medical Certificate;
  3. Certificate from CHO on the need of quarantine, or
  4. Death Certificate
- c. Certified copy of plantilla submitted to the Local Finance Committee (LFC); and
- d. Properly filled up Claim Form (Annex B)
- e. In case of death of the frontliner, his/her qualified beneficiary shall submit a valid proof of relationship with the deceased.

**5.3 Procedure of processing claims.**

Claimant/s shall submit all the documentary requirements as provided for under Section 5.2 hereof at the City Social Welfare and Development Office (CSWDO) for verification and/or review.

After review/verification as to the completeness of the documents submitted and the claim was found to be in order, the Chairperson, of the Technical Working Group shall recommend to the City Mayor the immediate processing of the claim.



**OFFICE OF THE SANGGUNIANG PANLUNGSOD**

(Cont. Ord. No. 2021-11, enacted on 12<sup>th</sup> day of May, 2021)

-page 5 of 8-

**SECTION 6. Benefit.** – The following amount shall be granted to the eligible frontliner as categorized:

Category	Barangay Volunteer	LGU Employee
If confirmed positive, asymptomatic to mild case	<b>P 5,000.00</b>	<b>P 5,000.00</b>
If medical case, moderate to severe case	<b>P 10,000.00</b>	<b>P 10,000.00</b>
In case of death	<b>P 20,000.00</b>	<b>P 20,000.00</b>

Further, in case of death, the City Government shall shoulder the burial expenses of the deceased.

**SECTION 7. Technical Working Group.** – There is hereby created a Technical Working Group for the Frontliners' Financial Assistance Program (FFAP) which shall be composed of the following:

- a. Chairperson - City Social Welfare and Development Officer
- b. Vice Chairperson - City Health Officer
- c. Members:
  - SP Chairperson, Committee on Social Welfare
  - Liga ng mga Barangay President
  - City Budget Officer
  - City Accountant
  - City Treasurer
  - CGDH, City Disaster Risk Reduction and Management Office
  - CGDH, Human Resource Management Office

**SECTION 8. Functions of the Technical Working Group (TWG).** The TWG shall perform the following functions:

- a. The Head of the TWG shall cause the review and/or evaluation of all documents submitted for claims under this ordinance and if found to be in order, shall recommend the same for approval to the City Mayor;
- b. The TWG shall oversee the implementation of this ordinance and evaluate the effectiveness of the same annually and submit its recommendation to the City Mayor and the Sangguniang Panlungsod to serve as reference for further action.

**SECTION 9. Source of fund.** All valid claims under this ordinance shall be charged to the Special Purpose Appropriations – Financial Assistance. It shall be granted to eligible frontliners by virtue of this Ordinance through an account created for the purpose.

**SECTION 10. Separability Clause.** – If any section or part of this Ordinance is held unconstitutional or invalid, the other provisions not otherwise affected shall remain in full force or effect.

**SECTION 11. Repealing Clause** – All Ordinances, rules and regulations or parts thereof, which are inconsistent or in conflict with the provisions of this Ordinance, are hereby repealed or modified accordingly;



**OFFICE OF THE SANGGUNIANG PANLUNGSOD**

(Cont. Ord. No. 2021-11, enacted on 12<sup>th</sup> day of May, 2021)

-page 6 of 8-

**SECTION 12. Effectivity Clause** – This Ordinance shall take effect immediately upon compliance with statutory requirements.

**SO ORDAINED/ENACTED.....**

I **HEREBY CERTIFY** to the correctness of the foregoing ordinance consisting of eight (8) pages including the Annexes.

  
**ROMINA L. SORIANO**  
Acting Secretary

ATTESTED:

  
**JOSE ANTONIO MIGUELY. PEREZ**  
City Vice Mayor/Presiding Officer

  
**APOLONIA G. BACAY**  
Presiding Officer Pro-Tempore

  
**CIRILO B. RADOC**  
Majority Floor Leader

  
**OSCAR A. BOLING**  
Minority Floor Leader

  
**CAROLYN D. SISON**  
Member

  
**MICHELLE S. SEGUNDERA**  
Member


  
**JOSELITO O. FONTELERA**  
Member

  
**VERNA S. D. RABAGO**  
Member

  
**FROEBEL A. RANOY**  
Member

  
**DAHLIA M. DE LEON**  
Member

  
**ALFRED FELIX E. DE CASTRO**  
Member

  
**RAUL B. BACAY, LBP**  
Ex-Officio Member

  
**LOVERLY V. BERNABE, PPSKP**  
Ex-Officio Member

APPROVED BY:

  
**ARTH BRYAN C. CELESTE**  
City Mayor

06/09/21  
Date



ANNEX B

CITY GOVERNMENT OF ALAMINOS  
Frontliners' Financial Assistance Program  
CLAIM FORM

\_\_\_\_\_  
(Date)

**Identifying Information**

Name: \_\_\_\_\_  
Age: \_\_\_\_\_ Sex: \_\_\_\_\_ Marital Status: \_\_\_\_\_  
Position: \_\_\_\_\_ Place of Assignment: \_\_\_\_\_  
Type of Employee: \_\_\_\_\_

**Type of Claim**

- \_\_\_\_\_ Medical Assistance (Asymptomatic to Mild Case)
- \_\_\_\_\_ Hospitalization (Moderate to Severe Case)
- \_\_\_\_\_ Death

**Supporting Documents Submitted:**

- \_\_\_\_\_ RT-PCR Test      Date: \_\_\_\_\_
- AND
- \_\_\_\_\_ Barangay Certificate
- \_\_\_\_\_ Affidavit
- \_\_\_\_\_ Incident Report
- \_\_\_\_\_ Medical Certificate
- \_\_\_\_\_ CHO Certification for Quarantine
- \_\_\_\_\_ Death Certificate

**Recommendation**

**Amount:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Recommending Approval:**

**Verified by:**

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Head of Technical Working Group

**Approved by:**

\_\_\_\_\_  
City Mayor

*Adrian*      *W. P. ...*      *Donny*      *[Signature]*      *[Signature]*      *[Signature]*