



Republic of the Philippines
CITY GOVERNMENT OF ALAMINOS
 San Jose Drive, Poblacion, City of Alaminos, Pangasinan

EXCERPT TAKEN FROM THE JOURNAL OF THE REGULAR SESSION OF THE SANGGUNIANG PANLUNGSOD OF THE CITY OF ALAMINOS, PANGASINAN HELD ON MAY 09, 2023

PRESENT:

- | | |
|--|-------------------------------|
| Acting City Vice Mayor Michelle S. Segundera | - Temporary Presiding Officer |
| Councilor Carolyn D. Sison | - Majority Floor Leader |
| Councilor Kelvin Theus O. Humilde | - Minority Floor Leader |
| Councilor Joselito O. Fontelera | - Member |
| Councilor Raul B. Bacay | - Member |
| Councilor Oscar A. Boling, Sr. | - Member |
| LBP Salvador P. Dona | - Ex-Officio Member |
| PPSKP Lovely V. Bernabe | - Ex-Officio Member |

ABSENT:

- | | |
|----------------------------------|------------------------|
| Councilor Verna S. D. Rabago | - On official business |
| Councilor Arthur C. Celeste, Jr. | - On official travel |
| Councilor Apple Joy B. Tolentino | - On official business |
| Councilor Dahlia M. de Leon | - On official business |

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ORDINANCE NO. 2023-18

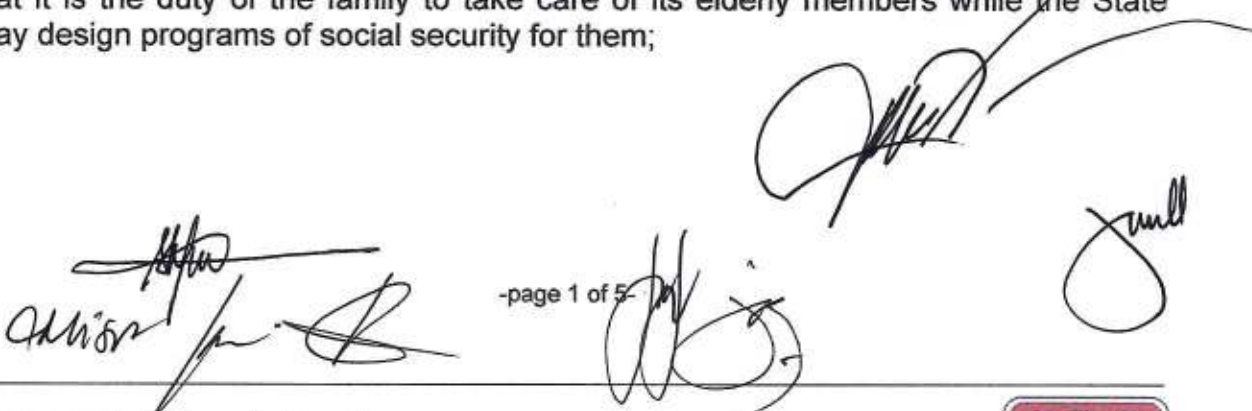
AN ORDINANCE ESTABLISHING THE OFFICE OF THE SENIOR CITIZENS AFFAIRS OF THE LOCAL GOVERNMENT UNIT OF THE CITY OF ALAMINOS, PANGASINAN, CREATING THE POSITION OF ADMINISTRATIVE OFFICER 1 (RECORDS OFFICER I), SG- 10/1 TO ASSIST IN THE MANAGEMENT OF THE OFFICE AND APPROPRIATING FUNDS THEREFOR

Authored by: Councilor Dahlia M. de Leon
 Sponsored by: Councilor Kelvin Theus O. Humilde

WHEREAS, Article 163, Rule XXII of the Implementing Rules and Regulations of the Local Government Code of 1991 provides that, *“Every Local Government Unit shall design and implement its own organizational structure and staffing pattern taking into consideration its priority needs, service requirements and financial capabilities consistent with the principles on simplicity, efficiency, economy, effectiveness, dynamism and public accountability, subject to the minimum standards and guidelines as prescribed by the Civil Service Commission”*;

WHEREAS, Article XV, Section 4 of the 1987 Philippine Constitution declares that it is the duty of the family to take care of its elderly members while the State may design programs of social security for them;

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WHEREAS, Section 2 of Republic Act No. 9994, otherwise known as the “Expanded Senior Citizens Act of 2010,” partly provides that:

xxx “Consistent with these constitutional principles, this Act shall serve the following objectives:

- (a) To recognize the rights of senior citizens to take their proper place in society and make it a concern of the family, community, and government;
- b) To give full support to the improvement of the total well-being of the elderly and their full participation in society, considering that senior citizens are integral part of Philippine society;
- (c) To motivate and encourage the senior citizens to contribute to nation building;
- (d) To encourage their families and the communities they live with to reaffirm the valued Filipino tradition of caring for the senior citizens;
- (e) To provide a comprehensive health care and rehabilitation system for disabled senior citizens to foster their capacity to attain a more meaningful and productive ageing; and
- (f) To recognize the important role of the private sector in the improvement of the welfare of senior citizens and to actively seek their partnership. LGUs have the power and authority to establish an organization that shall be responsible for the efficient and effective implementation of the development plans, programs, objectives and priorities xxx”

WHEREAS, in compliance to these mandates, the Local Government Unit of the City of Alaminos, Pangasinan intends to further strengthen its services for the senior citizens in the locality through the establishment of an office to specifically cater to their needs;

NOW, THEREFORE, on motion of Councilor Kelvin Theus O. Humilde, duly seconded by all members present

BE IT ORDAINED BY THE SANGGUNIANG PANLUNGSOD IN SESSION ASSEMBLED, that:

SECTION 1. TITLE. — This ordinance shall be known as, **“An Ordinance Establishing the Office of the Senior Citizens Affairs of the City of Alaminos, Pangasinan”**.

SECTION 2. DEFINITION OF TERMS. — The following terms as used in this ordinance shall mean:

- a. Senior Citizen or Elderly - shall mean any resident citizen of the Philippines at least sixty (60) years old.
- b. OSCA - shall refer to the Office of the Senior Citizens Affairs headed by a Senior Citizen.



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SECTION 3. THE OFFICE FOR SENIOR CITIZENS AFFAIRS — The Office for Senior Citizens Affairs of the City of Alaminos, Pangasinan is hereby established under the Office of the City Mayor.

SECTION 4. FUNCTIONS OF THE OSCA. — The Office of the Senior Citizens Affairs shall perform the following functions:

- To plan, implement and monitor yearly work programs in pursuance of the objectives of this ordinance;
- To draw up a list of available and required services which can be provided for the senior citizens;
- To maintain and update quarterly the list of senior citizens in the city and to issue national individual identification card and purchase booklets, free of charge to each senior citizen in the city;
- To serve as general information and liaison center for senior citizens;
- To monitor compliance to the provisions of Republic Act No. 9994 or the Expanded Senior Citizens Act of 2010, particularly the grant of special discounts and privileges to senior citizens;
- To report to the city mayor any individual, establishments business entity, institution or agency found violating any provision of Republic Act No. 9994 or the Expanded Senior Citizens Act of 2010; and
- To assist the senior citizens in filing complaints or charges against any individual, establishment, business entity, institution, or agency refusing to comply with the privileges under Republic Act No. 9994 or the Expanded Senior Citizens Act of 2010 before the Department of Justice (DOJ), the Provincial Prosecutor's Office, the regional or the municipal trial court, the municipal trial court in cities, or the municipal circuit trial court.

SECTION 5. OSCA HEAD AND TERM OF OFFICE. — The Office for Senior Citizens Affairs shall be headed by a senior citizen who shall be appointed by the City Mayor for a term of three (3) years without reappointment, but without prejudice to an extension, if exigency so requires. Said appointee shall be chosen from a list of three (3) nominees as recommended by a general assembly of senior citizens organizations in the city.

The Head of the OSCA shall be appointed to serve the interest of senior citizens and shall not be removed or replaced except for reasons of death, permanent disability, or ineffective performance of his/her duties to the detriment of fellow senior citizens.

SECTION 6. HONORARIUM OF OSCA HEAD. — The head of the OSCA shall be entitled to receive an honorarium of an amount equivalent to at least Salary Grade 10.



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SECTION 7. SUPERVISION AND SUPPORT. — The Head of the OSCA shall be provided with technical assistance by the City Social Welfare and Development Officer.

The Office of the City Mayor shall exercise supervision over the OSCA relative to their plans, activities and programs for senior citizens.

The OSCA shall establish linkages and work with the Federation of Senior Citizens Associations and Barangay Associations of Senior Citizens in the locality.

SECTION 8. CREATION OF POSITION UNDER THE OSCA. — To assist the Head of OSCA in discharging the mandated functions of the office, the position of **Administrative Officer I (Records Officer I)** under the Office of the Senior Citizens Affairs is hereby created.

SECTION 9. QUALIFICATIONS. —

Position Title	:	Administrative Officer I (Records Officer I)
Salary Grade	:	10/1
Education	:	Bachelor's Degree
Experience	:	None Required
Training	:	None Required
Eligibility	:	CS Professional/Second Level Eligibility

SECTION 10. DUTIES AND FUNCTIONS. — The Administrative Officer I (Records Officer I) under the OSCA shall:

1. Act as custodian of all records, documents and other official papers of the Office of the Senior Citizens Affairs
2. Receive, classify and assign to the various units of the OSCA general correspondence and communications
3. Record and release official actions/documents.
4. Issue certified true copies of documents
5. Perform such other duties and functions that may be assigned from time to time.

SECTION 11. SOURCE OF FUNDS. — The funding requirements for the implementation of this ordinance amounting to Three Hundred Thirty-one Thousand Three Hundred Forty-eight Pesos (PhP 331,348.00) was duly appropriated under Supplemental Budget No. 01 of the Local Government Unit of the City of Alaminos, Pangasinan for CY 2023.

SECTION 12. REPEALING CLAUSE. — If any provision of this ordinance is declared invalid or unconstitutional by a court of competent jurisdiction, the remaining provisions thereof shall not be affected.



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SECTION 13. EFFECTIVITY CLAUSE. — This ordinance shall take effect upon approval and compliance with the statutory requirements.

APPROVED.....

I **HEREBY CERTIFY** to the correctness of the foregoing ordinance consisting of five (5) pages including this page.


LUZ B. VALE
 Secretary

ATTESTED:


MICHELLE S. SEGUNDERA
 Acting City Vice Mayor/Temporary Presiding Officer


CAROLYN D. SISON
 Majority Floor Leader


KELVIN THEUS O. HUMILDE
 Minority Floor Leader


JOSELITO O. FONTELERA
 Member


RAUL B. BACAY
 Member


OSCAR A. BOLING, SR.
 Member


SALVADOR P. DONA, LBP
 Ex-Officio Member


LOVERLY V. BERNABE, PPSKP
 Ex-Officio Member

APPROVED BY:


JAN MARIONNE R. FONTELERA
 Acting City Mayor

05/16/2023
 Date