



## OFFICE OF THE SANGGUNIANG PANLUNGSOD

**EXCERPT TAKEN FROM THE JOURNAL OF THE REGULAR SESSION OF THE SANGGUNIANG PANLUNGSOD OF THE CITY OF ALAMINOS, PANGASINAN HELD ON MAY 21, 2018.**

**PRESENT:**

<b>Vice Mayor Jose Antonio Miguel Y. Perez</b>	- <b>Presiding Officer</b>
Councilor Apolonia G. Bacay	- Presiding Officer Pro-Tempore
Councilor Rufina J. Gabriel	- Majority Floor Leader
Councilor Margielou Orange Humilde-Verzosa, DPA	- Minority Floor Leader
Councilor Joselito O. Fontelera	- Member
Councilor Carolyn D. Sison	- Member
Councilor Alfred Felix E. de Castro	- Member
Councilor Rany S. de Leon	- Member
Councilor Perlito V. Rabago	- Member
Councilor Cirilo B. Radoc	- Member
Councilor Froebel A. Ranoy	- Member
LBP Raul B. Bacay	- Ex-Officio Member

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**ORDINANCE NO. 2018-07**

**AN ORDINANCE REGULATING THE OPERATION AND MANAGEMENT OF ALL CHILD DEVELOPMENT CENTERS/LEARNING CENTERS (CDC/LC) FOR CHILDREN FROM AGES ZERO (0) TO FOUR (4) YEARS IN THE CITY OF ALAMINOS, PANGASINAN**

Sponsor: Councilor Carolyn D. Sison

Co-sponsors: Councilor Cirilo B. Radoc and Councilor Rufina J. Gabriel

**WHEREAS**, Article II, Section 17 of the 1987 Philippine Constitution provides that the State shall give priority to education, science and technology, arts, culture, and sports to foster patriotism and nationalism, accelerate social progress, and promote total human liberation and development;

**WHEREAS**, Article XIV, Section 2(1) further provides that the State establish, maintain, and support a complete, adequate and integrated system of education relevant to the needs of the people and the society;

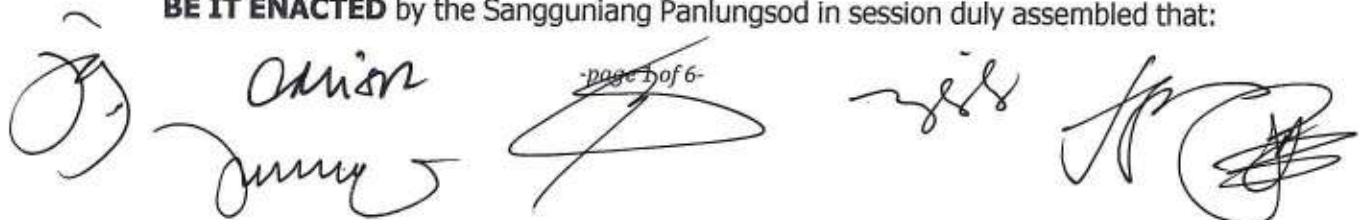
**WHEREAS**, Article XIV, Section 4(1) specifically provides that the State recognizes the complementary roles of public and private institution in the educational system and shall exercise reasonable supervision and regulation of all educational institutions;

**WHEREAS**, Republic Act 10410 otherwise known as the *Early Years Act (EYA) of 2013* declares that the State shall promote the rights of children to survival, development and special protection with full recognition of the nature of children and as well as the need to provide developmentally appropriate experience to address their needs; and to support parents in their roles as primary caregivers and as their children's first teachers. Further, the state recognizes the age from zero (0) to eight (8) years as the first crucial stage of educational development of which the age from zero (0) to four (4) years shall be the responsibility of the Early Childhood Care and Development (ECCD) Council;

**WHEREAS**, the Local Government Unit of the City of Alaminos, Pangasinan deemed it necessary to enact an ordinance to fully implement these mandates;

**NOW, THEREFORE**, on motion of Councilor Carolyn D. Sison, duly seconded by Councilor Cirilo B. Radoc and Councilor Rufina J. Gabriel;

**BE IT ENACTED** by the Sangguniang Panlungsod in session duly assembled that:

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**SECTION 1. Title.** This ordinance shall be known as **"AN ORDINANCE REGULATING THE OPERATION AND MANAGEMENT OF ALL CHILD DEVELOPMENT CENTERS/LEARNING CENTERS (CDC/LC) FOR CHILDREN FROM AGES ZERO (0) TO FOUR (4) YEARS IN THE CITY OF ALAMINOS, PANGASINAN"**.

## ARTICLE I

### Coverage, Declaration of Policy, Objectives, Goals and defined Terms

**SECTION 2. Coverage.** The regulation covers the *registration, permit to operate* and *recognition* of all Childhood Development Centers/Learning Centers (CDC/LC) offering its services for children from ages 0 to 4 years in the City of Alaminos, Pangasinan.

### SECTION 3. Declaration of Policy

The City of Alaminos, Pangasinan hereby declares that it is the policy of this local government unit to:

- a. promote the rights of children to survival, development and special protection with full recognition of the nature of childhood as well as the need to provide developmentally appropriate practices to address their needs;
- b. support parents in their role as primary caregivers and their children's first teachers; and
- c. recognizes the age 0-8 years as the first crucial stage of educational development;

### SECTION 4. Objectives

- a. Guide ongoing development and improvement of center-based early childhood programs for 0-4 years old children;
- b. Encourage self-monitoring and regular evaluation of the CDC/LC by its staff and partners;
- c. Serve as reference in the assessment of CDC/LC for the granting of permit and recognition;

### SECTION 5. Goal.

- a. To promote quality early childhood education in public and private development learning centers offering services to young children, ages 0 to 4 years.

**SECTION 6. Definition of terms.** For purposes of this ordinance, the following terms are defined as follows:

- a. **Early Childhood Care and Development (ECCD) System** shall refer to the full range of health, nutrition, early education and social services development programs that provide for the basic holistic needs of young children from age zero (0) to four (4) years; and to promote their optimum growth and development.
- b. **ECCD Service Providers** shall include the various professionals, paraprofessionals and volunteer caregivers who are directly responsible for the care and education of young children from age zero (0) to four (4) years through the various centers and home-based programs. They shall include, but not limited to, day care workers hereinafter referred to as child development workers, child development teachers, teacher-aides, rural health midwives, social workers, community health workers, barangays nutrition scholars, parent effectiveness service volunteers, and family day care providers.



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- c. **ECCD Curriculum** shall refer to the developmentally-appropriate educational objectives and practices, program of activities, organized learning experiences, recommended learning materials and appropriate assessment for children from zero (0) to four (4) years that are implemented by service providers through center and home-based programs. It shall consist of national programs, goals and guidelines, instructional objectives, and content outlines that are age-appropriate, individually appropriate and culturally relevant.
- d. **Parent Education** shall refer to the various formal and alternative means of providing parents with information, skills, and support systems to assist them in their roles as their children's primary caregivers and educators. These include public and private parent education programs linked to center, home and media-based child care and education programs.
- e. **CDC/LC** connotes Child Development Center/Learning Centers operating within the City of Alaminos, Pangasinan.

## ARTICLE II

### Authority, Registration, Permit to Operate and Recognition

**SECTION 7. Authority to Establish CDC/LC** - Any private, public entity or institution offering early childhood programs for 0 to 4 years old children is hereby given the authority to establish a CDC/LC within the city of Alaminos after complying with all the requirements provided by law and this ordinance.

**SECTION 8. Registration of CDC/LC.** Every Child Development Center/Learning Center, both public and private, operating within the City of Alaminos shall be registered with the Office of the City Mayor through the CSWD Office six (6) months or earlier before the offering of any early childhood programs for 0-4 years old children.

Existing CDC/LC prior to the enactment of this ordinance shall register their CDC/LC with the Office of the City Mayor through the CSWD Office upon the effectivity of this ordinance.

**SECTION 9. Registration Fee.** A registration fee in the amount of Three Thousand Pesos (Php 3,000.00) shall be collected from an applicant for CDC/LC upon registration which will cover the first three years of operation.

**SECTION 10. Conduct of Inspection/Submission of Report.** Within one (1) month after the submission of the application for registration of the CDC/LC, the CSWD officer or in his/her absence, his/her duly authorized staff/personnel shall conduct an inspection to CDC/LC and submit his/her inspection report and recommendation to the City Mayor.

**SECTION 11. Permit to Operate.** Requirements for Permit to Operate for Private CDC/LC:

- a. Photocopy of the SEC Registration (with the original copy for presentation only);
- b. Profile of the center that describes its location, ownership and the goals and objectives, and the program(s) to be offered;
- c. Description with pictures of the lot size, indoor and outdoor area, number of buildings/classrooms, facilities, equipment and instructional materials available for effective instruction;
- d. Number of young children to be served, list of teachers, names of administrator/principal/director and other staff.



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Upon full compliance with all the requirements, a *permit to operate* for an initial period of three (3) years shall be issued to a private CDC/LC and an *Information on the essential elements of the center* shall likewise be given to a public entity applying for CDC/LC.

Failure to comply with the prescribed requirements, a temporary permit to operate shall be issued and such CDC/LC must comply with the lacking requirement/s within one (1) year after the issuance of the temporary permit. Non-compliance with the prescribed requirements within one year shall be a ground for the cancellation of the temporary permit to operate after due notice.

**SECTION 12. Accreditation.** Accreditation of CDC/LCs is a process utilizing an assessment tool, which are predetermined standard of quality or excellence set forth under Area VIII of ECCDC Resolution No. 15-03, dated September 10, 2015, to determine whether a CDC/LC should be granted recognition.

**SECTION 13. Recognition.** Recognition shall be conferred by the DSWD Regional level once every three (3) years of CDC/LC's operation.

**SECTION 14. Work Areas as Basis for Recognition.** Every CDC/LC shall prioritize the inclusion in their programs the following work areas which will serve as a basis of assessment and evaluation for recognition.

- a. **Health, nutrition, and safety** - The program promotes health, nutrition, and safety of infants, toddlers and young children through education of the center staff and parents who are responsible for the implementation of health, nutrition and safety practices, and the prevention and protection of children from illness and injuries.
- b. **Interactions and relationships between staff and children, among children and adults** - The CDC/LC contributes positive interactions and relations among children and adults to develop each child's potential and a sense of individual value and belonging as part of the community and to become a responsible community member.
- c. **Physical environment and safety** - The CDC/LC has outdoor play and a classroom environment that are safe and accessible to young children and equip with sufficient facilities, equipment and learning materials. Its floor area must be conducive to play experiences, exploration, and learning with separate areas that will be used for other purposes.
- d. **Staff qualification, staff development and continuing education** - The program shall employ and support teaching and non-teaching staff who possess the required educational qualifications and essential knowledge imbued with desirable values.
- e. **Curriculum, instruction and assessment** - Every center shall implement a curriculum that is anchored on the National Early Learning Framework (NELF), and is consistent with the Early Learning Development Standards (ELDS) validated for Filipino children. The curriculum manifests developmentally appropriate practices which have a component of systematic assessment that provides information on children's development and learning that is used to plan for and modify the instructional program.
- f. **Family involvement and community linkages** - The center promotes harmonious family relationship, and builds a strong collaborative working relationship with stakeholders towards effective delivery of programs and services.



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- g. Leadership, program management and support** - The program is efficiently and effectively administered and managed by a qualified local CDC/LC committee/board/office that focuses attention to the needs of the young children, their parents and staff to promote quality integrated services in health, nutrition, early education and social services. The program focal person/Administrator/Director/Principal provides leadership and support to staff and families.

**SECTION 15. Mandatory Inclusion of ECCD Curriculum.** CDC/LC is mandated to follow the national ECCD curriculum in their programs. The curriculum shall focus on children's total development and take into account age, individual and socio-cultural appropriateness. It shall promote the delivery of complementary and integrative services for health, nutrition, early childhood education, sanitation and cultural activities. It shall use the child's first language as the medium of instruction.

**SECTION 16. Qualifications of Staff Operated by the Public Entity or Institution.** The minimum qualifications and requirements of Staff for CDC/LC operated by public entity or institution are the following: 1) must be female, ages between 21 to 35 years old, preferably single; 2) graduate of 4-year course preferably in education courses; 3) must possess good moral character and with good community reputation; 4) preferably a resident of the barangays where she will be handling day care sessions; 5) willing to undergo training and supervision of the CSWDO; 6) with patience and good experience in dealing with children ages 0-4 years old; and 7) willing to voluntarily assist in CSWDO activities when necessary and to extend services beyond office hours specially during disaster operation and community survey.

### ARTICLE III

#### Organization of Council, Monitoring and Reportorial Obligation

**SECTION 17. Organization of the Alaminos City Early Childhood Care and Development Council (ACECCDC).** The Alaminos City Early Childhood Care and Development Council shall be composed of the following:

- |                                |               |
|--------------------------------|---------------|
| 1. The City Mayor              | : Chairperson |
| 2. The CSWD Office Head        | : Member      |
| 3. The City Health Office Head | : Member      |
| 4. The DepEd Department Head   | : Member      |

**SECTION 18. Functions of the ACECCDC Council.** The Council shall perform the following functions:

- a. To closely monitor the delivery of services to beneficiaries of all CDC/LC operating within the City of Alaminos;
- b. Promulgate policies and implement guidelines in consultation with the regional level when appropriate, consistent with the national policy and program frameworks;
- c. Develop a local system for the registration, continuing education and credential system to improve, professionalize and upgrade quality standards of public and private CDC/LC programs;
- d. Evaluate and assess the impact and outcome of various CDC/LC programs;
- e. Recommend conferment for recognition of certain CDC/LC after proper evaluation and assessment; and
- f. Perform such other functions as may deem necessary.



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**SECTION 19. Necessity of Internal Guidelines/Rules and Regulations.** The Council shall provide and implement specific guidelines for the following:

- Evaluation and assessment rating or grading system
- Criterion for accreditation and recognition process
- Grace periods and sanctions to be imposed on non-compliant CDC/LC
- Compulsory training for staff or CDC teachers

**SECTION 20. Reportorial Obligation.** The Council members through the CSWD Office is hereby mandated to submit to the Sanggunian an annual report at the end of every calendar year as to the status of every CDC/LC of Alaminos City.

**SECTION 21. Renaming Existing Day Care Centers and its Workers.** In compliance with the provision of Republic Act No. 10410 otherwise known as the *Early Years Act (EYA) of 2013*, Day Care Centers within the jurisdiction of the City of Alaminos, Pangasinan shall be renamed **Child Development Centers** and Day Care Workers shall henceforth be named **Child Development Workers**.

**SECTION 22. Separability Clause.** Should any provision herein be declared unconstitutional or invalid by competent court, the same shall not affect the validity of the other provisions of this ordinance.

**SECTION 23. Repealing Clause.** All ordinances inconsistent with this ordinance is hereby amended, repealed or modified accordingly.


**SECTION 24. Effectivity.** This ordinance shall take effect upon approval and compliance with the applicable statutory provisions.

**SO ORDAINED/ENACTED .....**

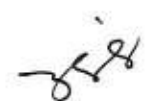
**I HEREBY CERTIFY** to the correctness of the foregoing ordinance consisting of six (6) pages including this page.

  
**LUZ B. VALE**  
Secretary


ATTESTED:

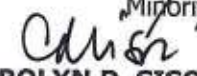
  
**JOSE ANTONIO MIGUEL Y PEREZ**  
City Vice Mayor/Presiding Officer

  
**APOLONIA G. BACAY**  
Presiding Officer Pro-Tempore

  
**RUFINA J. GABRIEL**  
Majority Floor Leader

  
**MARGIELOU ORANGE HUMILDE-VERZOSA, DPA**  
Minority Floor Leader


  
**JOSELITO O. FONTELERA**  
Member

  
**CAROLYN D. SISON**  
Member

  
**ALFRED FELIX E. DE CASTRO**  
Member

  
**RANY S. DE LEON**  
Member

  
**PERLITO V. RABAGO**  
Member

  
**CIRILO B. RADOC**  
Member

  
**FROEBEL A. RANOY**  
Member

  
**RAUL B. BACAY, LBP**  
Ex-Officio Member

APPROVED BY:

  
**ARTHUR F. CELESTE**  
City Mayor

05/30/18  
Date