

Republic of the Philippines
CITY OF ALAMINOS
Province of Pangasinan

ANNUAL BUDGET 2014

-000-

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OFFICE OF THE SANGGUNIANG PANLUNGSOD

EXCERPT TAKEN FROM THE MINUTES OF THE REGULAR SESSION OF THE SANGGUNIANG PANLUNGSOD OF THE CITY OF ALAMINOS, PANGASINAN HELD ON NOVEMBER 25, 2013.

- PRESENT:**
- Hon. Earl James C. Aquino
 - Hon. Jose Antonio Miguel Y. Perez
 - Hon. Joseph T. Bacay
 - Hon. Oscar A. Boling
 - Hon. Jan Marianne R. Fontelera
 - Hon. Rany S. De Leon
 - Hon. Rufina J. Gabriel
 - Hon. Perlito V. Rabago
 - Hon. Fatima Ann S. Isla
 - Hon. Orlando R. Go
 - Hon. Emerlina B. Ravarra, LBP
- ABSENT:**
- Hon. Margielou Orange D. Humilde
 - Hon. Moriah Diorella V. Ranoy, SKFP
- City Vice Mayor/Presiding Officer
 - Presiding Officer/Pro-Tempore
 - Majority Floor Leader
 - Minority Floor Leader
 - Member
 - Member
 - Member
 - Member
 - Member
 - Member
 - Member
 - Ex-Officio Member
 - O.B. Manila
 - Absent

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APPROPRIATION ORDINANCE NO. 02 Series of 2013

AN ORDINANCE ENACTING THE ANNUAL BUDGET FOR CALENDAR YEAR 2014 OF THE CITY OF ALAMINOS, PANGASINAN AND PROVIDING APPROPRIATIONS THEREOF.

WHEREAS, the Honorable City Mayor Arthur F. Celeste, in his letter dated October 23, 2013 transmitted to this august body for review and approval, the proposed City Annual Budget, for Budget Year 2014, involving a total appropriation of **THREE HUNDRED FIFTY FIVE MILLION NINE HUNDRED TWO THOUSAND FOUR HUNDRED SEVENTY PESOS (P355,902,470.00)**, including the sources of income, in compliance with the provisions of RA#7160, known as the Local Government Code of 1991, and Section 18 of P.D. 477, and the Local Budgeting Regulations Nos. 1-75 of the Department of Finance;

WHEREAS, after careful deliberation on the items in the budget documents, said budget was found to be in accordance with the present administration's general policies, thrusts and priorities and that the budgetary requirements and general limitations provided in the Code and its Implementing Rules and Regulations have been fully satisfied and complied with;

NOW THEREFORE, on motion of Councilor Joseph T. Bacay, duly seconded by all the members present

BE IT ENACTED, by the Sangguniang Panlungsod of Alaminos City, Pangasinan in session assembled, that:

SECTION 1. Estimated of Income for the General Fund as Certified by the Local Finance Committee:

INCOME

GENERAL FUND PROPER:	
Revenue from Taxation	P 30,901,000.00
Operating & Miscellaneous Income	12,065,000.00
External Sources	<u>300,774,470.00</u>
SUB-TOTAL	<u>P 343,740,470.00</u>
Operation of Economic Enterprise	P <u>12,162,000.00</u>
SUB-TOTAL	<u>P 12,162,000.00</u>
TOTAL AVAILABLE RESOURCES	P 355,902,470.00

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Handwritten signatures and notes on the left margin, including names like 'Arthur F. Celeste' and 'Margielou Orange D. Humilde'.

Handwritten signatures and initials at the bottom of the page.



OFFICE OF THE SANGGUNIANG PANLUNGSOD

(Cont. Approp. Ord. No. 2013-02, enacted on 25th November 2013)

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SECTION 2. APPROPRIATION OF FUNDS – The following sum thereof as may be necessary are appropriated out of the General Fund referred to in Section 1 hereof for the operation of the City of Alaminos during the period January 1 to December 31, 2014:

GENERAL FUND – PROPER

1. MAYOR'S OFFICE

a. Executive Staff		
Personal Services	3,787,477.00	
Maint. & Other Operating Expenses	14,134,309.00	17,921,786.00
b. Civil Security Unit		
Personal Services	1,094,892.00	
Maint. & Other Operating Expenses	210,000.00	1,304,892.00
c. Business Permit & Licensing Section		
Personal Services	1,448,075.00	
Maint. & Other Operating Expenses	430,000.00	1,878,075.00
d. Library Section		
Personal Services	1,661,083.00	
Maint. & Other Operating Expenses	332,000.00	
Property, Plant & Equipment	150,000.00	2,143,083.00
e. Management Information System Section		
Personal Services	2,917,658.00	
Maint. & Other Operating Expenses	1,999,000.00	4,907,658.00
f. Market Services		
Personal Services	1,450,105.00	
Maint. & Other Operating Expenses	70,000.00	1,502,105.00
g. Transportation Regulation Section		
Personal Services	857,508.00	
Maint. & Other Operating Expenses	365,000.00	1,222,508.00
h. Cemetery Section		
Personal Services	343,914.00	
Maint. & Other Operating Expenses	160,000.00	503,914.00
i. City Disaster Risk Reduction Management Section		
Personal Services	1,640,842.00	
Maint. & Other Operating Expenses	255,000.00	1,895,842.00

2. VICE MAYOR'S OFFICE

Personal Services	4,878,792.00	
Maint. & Other Operating Expenses	2,000,000.00	
Property, Plant & Equipment	500,000.00	7,378,792.00

3. SANGGUNIANG PANLUNGSOD

Personal Services	16,277,855.00	
Maint. & Other Operating Expenses	3,765,000.00	
Property, Plant & Equipment	200,000.00	20,242,855.00

4. OFFICE OF THE SP SECRETARY

Personal Services	4,455,868.00	
Maint. & Other Operating Expenses	1,435,000.00	
Property, Plant & Equipment	100,000.00	5,990,868.00

5. CITY ADMINISTRATOR'S OFFICE

a. Personal Services	1,758,419.00	
Maint. & Other Operating Expenses	255,000.00	2,013,419.00

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OFFICE OF THE SANGGUNIANG PANLUNGSOD

(Cont. Approp. Ord. No. 2013-02, enacted on 25th November 2013)

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6. HUMAN RESOURCE MANAGEMENT SERVICES			
a. Personal Services	2,067,255.00		
Maint. & Other Operating Expenses	125,000.00		2,192,255.00
7. CPDC			
a. Planning and Development Services			
Personal Services	3,150,671.00		
Maint. & Other Operating Expenses	345,000.00		3,495,671.00
8. CIVIL REGISTRAR'S OFFICE			
Personal Services	3,744,209.00		
Maint. & Other Operating Expenses	305,000.00		4,049,209.00
9. CITY GENERAL SERVICES OFFICE			
a. General Services			
Personal Services	10,703,438.00		
Maint. & Other Operating Expenses	29,520,000.00		40,223,438.00
b. Solid Waste Management Services			
Personal Services	2,014,510.00		
Maint. & Other Operating Expenses	3,340,000.00		5,354,510.00
10. BUDGET OFFICE			
Personal Services	3,656,923.00		
Maint. & Other Operating Expenses	205,000.00		3,861,923.00
11. ACCOUNTANT'S OFFICE			
Personal Services	5,618,577.00		
Maint. & Other Operating Expenses	190,000.00		5,808,577.00
12. TREASURER'S OFFICE			
a. Treasury Services			
Personal Services	5,674,967.00		
Maint. & Other Operating Expenses	850,000.00		6,524,967.00
b. Land Tax Section			
Personal Services	2,567,030.00		
Maint. & Other Operating Expenses	120,000.00		2,678,030.00
13. ASSESSOR'S OFFICE			
Personal Services	4,111,504.00		
Maint. & Other Operating Expenses	140,000.00		4,251,504.00
14. INFORMATION SERVICES			
Personal Services	3,448,023.00		
Maint. & Other Operating Expenses	3,655,000.00		7,103,023.00
15. LEGAL OFFICE			
Personal Services	1,338,456.00		
Maint. & Other Operating Expenses	75,000.00		1,413,456.00

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OFFICE OF THE SANGGUNIANG PANLUNGSOD

(Cont. Approp. Ord. No. 2013-02, enacted on 25th November 2013)

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16. HEALTH OFFICE			
a. Rural Health Services			
Personal Services	13,949,827.00		
Maint. & Other Operating Expenses	420,000.00		14,369,827.00
b. Operation of HIMC-Infirmery Services			
Personal Services	-		
Maint. & Other Operating Expenses	-		
Property, Plant & Equipment	-		
17. CSWDO			
Personal Services	5,175,062.00		
Maint. & Other Operating Expenses	515,000.00		5,690,062.00
18. AGRICULTURIST OFFICE			
a. Agricultural Services			
Personal Services	5,602,297.00		
Maint. & Other Operating Expenses	400,000.00		6,002,297.00
b. Research & Dev't. Services			
Personal Services	862,213.00		
Maint. & Other Operating Expenses	1,475,000.00		2,352,213.00
19. CITY VETERINARIAN OFFICE			
a. Veterinary Services			
Personal Services	3,571,402.00		
Maint. & Other Operating Expenses	395,000.00		3,966,402.00
b. Slaughterhouse (Economic Enterprise)			
Personal Services	1,418,107.00		
Maint. & Other Operating Expenses	1,000,000.00		2,418,107.00
20. CITY ENGINEER'S OFFICE			
Personal Services	9,114,432.00		
Maint. & Other Operating Expenses	3,710,000.00		12,824,432.00
21. CITY COOPERATIVE OFFICE			
Personal Services	2,215,233.00		
Maint. & Other Operating Expenses	145,000.00		2,360,233.00
22. CITY TOURISM OFFICE			
Personal Services	5,043,519.00		
Maint. & Other Operating Expenses	2,679,000.00		
Property, Plant & Equipment	600,000.00		8,322,519.00
23. NON-OFFICE			
TOTAL APPROPRIATIONS			<u>141,707,018.00</u>
			P 355,902,470.00

SECTION 3. RECAPITULATION

GENERAL FUND PROPER:

Revenue from Taxation

P 30,901,000.00

Operating & Miscellaneous Income

12,065,000.00

External Sources

300,774,470.00

SUB-TOTAL

P 343,740,470.00



OFFICE OF THE SANGGUNIANG PANLUNGSOD

(Cont. Approp. Ord. No. 2013-02, enacted on 25th November 2013)

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Operation of Economic Enterprise	P	<u>12,162,000.00</u>
SUB-TOTAL	P	<u>12,162,000.00</u>
TOTAL AVAILABLE RESOURCES	P	<u>355,902,470.00</u>
Current Operating Expenses	P	212,413,659.00
Non-Office Obligations		<u>121,061,303.00</u>
TOTAL APPROPRIATION	P	<u>333,474,962.00</u>

SECTION 4. ANNUAL BUDGET FOR GENERAL FUND INTEGRATED PART. The following documents including their attachments, schedules of the General Fund Annual Budget for Calendar Year 2014 are hereby made an integral part of this ordinance.

- a. Local Budget Preparation Form No. 1 – Statement of Receipts
- b. Local Budget Preparation Form No. 2 – Statement of Receipts and Expenditures
- c. Local Budget Preparation Form No. 3 – Programmed Appropriation and Obligation By Object of Expenditure
- d. Local Budget Preparation Form No. 4 – Personal Schedule
- e. Local Budget Preparation Form No. 5 – Functional Statements, Objectives and Expected Results
- f. Local Budget Preparation Form No. 6 – Statement of Debt Service
- g. Local Budget Preparation Form No. 7 – Statement of Statutory and Contractual Obligations and Budgetary Requirements
- h. Local Budget Preparation Form No. 8 – Statement of Fund Operation
- i. DILG Form NO. 1 – 20% Development Fund

SECTION 5. SPECIAL PROVISIONS – The appropriation herein authorized are subjected to the following special provisions:

- a. All appropriations herein made shall include a payment of valid obligations incurred during the last preceding Fiscal Year; and that creation and upgrading of some positions are included in this 2014 Budget.
- b. **Use of Savings and Augmentation** – In accordance with Section 336 of Republic Act. No. 7160, the Local Government Code of 1991, the City Mayor and the City Vice-Mayor are authorized through Executive Order to augment any item in the approved annual budget for their respective offices from savings in other items **within the same expense class** (Personal Services, Maintenance and Other Operating Expenses, Property, Plant and Equipment (Capital Outlays) of their respective appropriations.
- c. Subject to laws and regulations governing local government the City Mayor is hereby authorized to use any savings in the appropriations for personal services, maintenance and other operating expenses and capital outlay contained in this ordinance for all offices of the Local Government.
 1. For payment of claims under Section 699 of the Revised Administrative Code and under the Workmen's Compensation Act, whichever is applicable to office employees and laborers who died or are injured in line of duty;
 2. For payment of retirement benefits of officials and employees and laborers under Republic Act No. 1616 as amended;
 3. For payment to terminal leave of retiring officials and employees who resign or retire from the service.



OFFICE OF THE SANGGUNIANG PANLUNGSOD

(Cont. Approp. Ord. No. 2013-02, enacted on 25th November 2013)

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- d. No requisition or purchase of supplies and materials and equipment payable from any appropriation herein authorized shall be made without prior express approval of the Mayor or Vice-Mayor in appropriate instances.
- e. No portion of the amount appropriated for travel and transportation shall be expended for travel outside the city by any official or employee, unless express authority in writing is extended by the Mayor or the Vice-Mayor in appropriate instance is previously obtained.
- f. No vacant positions, shall be filled without express approval of the Mayor or the Vice-Mayor in appropriate cases and the issuance of a corresponding appointment thereof.
- g. Whenever in his judgment, and public interest requires, the Mayor or the Vice-Mayor in appropriate cases in hereby authorized to suspend or otherwise stop the expenditures of any amount herein appropriated on any item for any purpose, except those for salaries or positions with incumbent possessing valid appointment to their respective positions.
- h. No funds in the treasury of the city shall be disbursed for any purpose unless herein appropriated and authorized for subsequently authorized by the Mayor with the concurrence and approval of the Sangguniang Panlungsod in an appropriate Supplemental Budget. Deficiencies in appropriations shall be immediately reported to the Sangguniang Panlungsod by the City Accountant, City Treasurer, and City Budget Officer. However, no provisions in this section or in any other shall be construed to allow disbursement of any fund in excess of the amount herein appropriated or unless otherwise authorized by existing law.
- i. Government vehicles shall be used strictly for official business, bear government plates and after office hours, be parked in the City Hall Ground except those which are being used by Officials mentioned in Executive Order No. 31, series f 1954

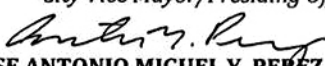
SECTION 6. DATE OF EFFECTIVITY. This Ordinance shall take effect on January 1, 2014.

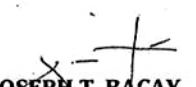
SECTION 7. Let copies of this appropriation ordinance be furnished all agencies concern for their information and guidance.

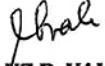
I **HEREBY CERTIFY** to the correctness of the foregoing ordinance consisting of six (6) pages including this page.

ATTESTED:



EARL JAMES C. AQUINO
City Vice Mayor/Presiding Officer


JOSE ANTONIO MIGUEL Y. PEREZ
Presiding Officer/Pro-Tempore



JOSEPH T. BACAY
Majority Floor Leader


LUZ B. VALE
Secretary



OSCAR A. BOLING
Minority Floor Leader



JAN MARIANNE R. FONTELERA
Member



RANY S. DE LEON
Member


RUFINA J. GABRIEL
Member


PERITO V. RABAGO
Member


FATIMA ANN S. ISLA
Member


ORLANDO R. GO
Member


EMERLINA B. RAVARRA, LBP
Member

Concurred:


ARTHUR F. CELESTE
City Mayor

BUDGET MESSAGE

The Honorable Members
Sangguniang Panlungsod

Gentlemen:

May I submit the proposed Annual Budget for FY 2014 of the City Government for both the General Fund and Operation of Economic Enterprise pursuant to Section 318 of R.A. 7160.

A. INTRODUCTION

This Executive Budget was prepared after a thorough deliberation with all concerned offices/departments to make it an effective tool for allocating equitability within the limited resources of government to the different sectors, thus making the Budget an instrument for the economic and social upliftment of our people. We have substantially committed funds for the programs, projects and activities needed for an efficient and effective delivery of the basic services in the Code.

This Budget integrates the City Development Plan into the expenditure program by proposing only those projects which have been ranked as top priority in the Annual Investment Plan (AIP).

The General Fund Budget for FY 2014 is composed of the Expenditure Program and Sources of Financing, both amounting to Php 355,902,470.00. The Expenditure Programs and Sources of Financing are illustrated in Exhibits 1 and 2.

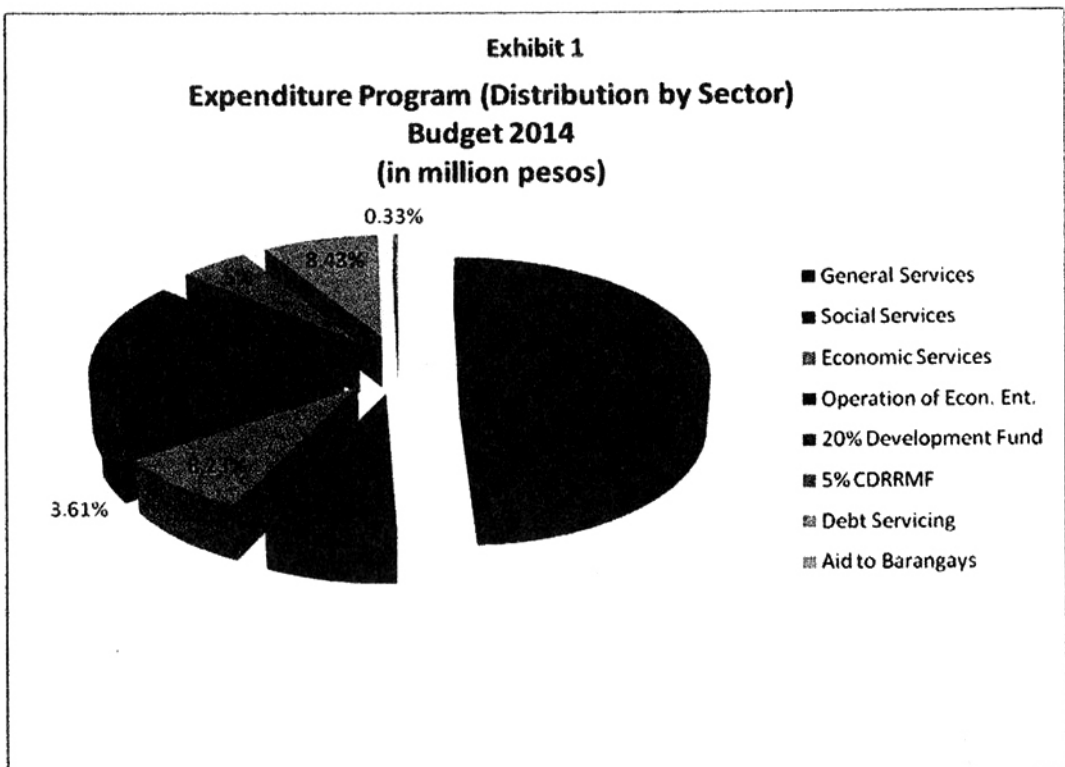
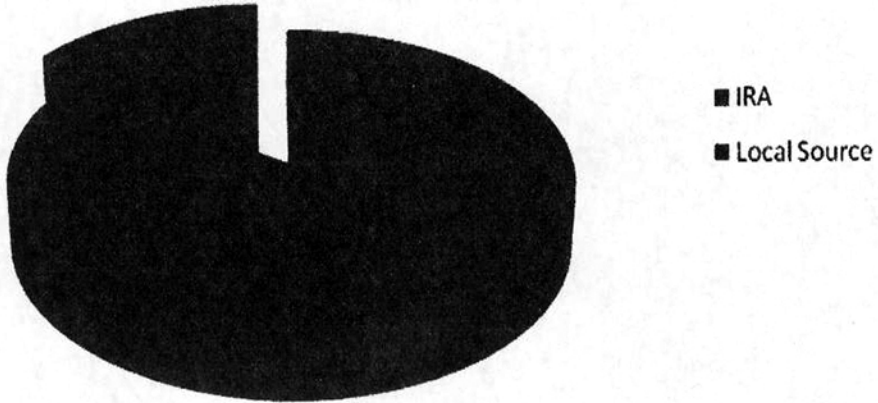


Exhibit 2
Distribution by Type of Revenue
Budget 2014
(in million pesos)



B. GOALS AND OBJECTIVES

The city expects to attain the following objectives during the plan period:

1. Increase income per capita by a stated percentage which is realistic;
2. Provide accessibility to all basic needs and services requirements to a realistic percentage of citizens/constituents of the city;
3. Provide expanding employment opportunities among the poor residents; and
4. Increase agricultural productivity and enhance delivery of health care and services.

C. FISCAL POLICIES

Some of the revenue-generating measures are as follows:

1. Enhanced tax collection via a vigorous tax information campaign and intensified tax collection effort;
2. Updates scale of fees.

D. PROGRAM THRUST AND PRIORITIES

It has been estimated that our total resources for the budget year will reach Php **355,902,470.00. THREE HUNDRED MILLION SEVEN HUNDRED SEVENTY FOUR THOUSAND FOUR HUNDRED SEVENTY PESOS (Php 300,774,470.00)** or 85% of these will be derived from Internal Revenue Allotment (IRA).

Our firm resolve to gradually break ourselves free from the heavy dependence on the IRA will manifest itself in the next five years as we see a steadily increasing collection of local taxes. Revenue from local taxes for the budget year is estimated at Php 55,128,000.00.

A summary of our total General Fund Budget Proposal will show the allocation by sector, as follows:

Exhibit 3

Sector	Amount (P)	% to Total
General Services	175,659,315.00	49.36
Social Services	27,557,073.00	7.74
Economic Services	29,305,577.00	8.23
Operation of Econ. Enterprise	12,860,487.00	3.61
Other Purposes:		
20% Development Fund	61,554,894.00	17.30
CDRRMF	17,795,124.00	5.00
Debt Servicing	30,000,000.00	8.43
Aid to Barangays	1,170,000.00	.33
Total	355,902,470.00	100

General Services

Allocation for this sector is Php 175,659,315.00 or 49.36% of the total budget. The amount will be distributed to programs that will promote order and public safety and for Administrative Overhead and for the regulatory functions of the city.

Social Services

The amount of Php 27,557,073.00 is provided for the delivery of social and health services or 7.74% of the budget. This will be distributed to programs that will promote social and health services and Administrative Overhead for the regulatory functions of the city.

Economic Services and Operation of economic Enterprises

The budget allocates Php 29,305,577.00 to Economic sector or 8.23% of the total LGU budget and for the Operation of Economic Enterprises is 12,860,487 or 3.61%.

The city allocated Php 61,554,894.00 for the Development Fund of the city, all projects included were ranked high priority in the updated Annual Investment Plan (AIP) which have been approved by the Sanggunian. This fund includes programs of the Economic, Social and General Services of the City aside from their regular budget.

Other Purposes

The amount reserved for City Disaster Risk Reduction Management Fund is Php 17,795,124.00 representing 5% of the regular income sources.

Aid to the 39 barangays at Php 30,000 per barangay is provided in the total amount of P1,170,000.

E. Distribution by Major Expense Class

Personal Services

The total expenditures for Personal Services for the budget year is Php 137,635,143.00. Total Personal Services accounts for 38.67% of the total LGU budget.

Maintenance and Other Operating Expenses

The amount of Php 75,010,309.00 has been set aside for Maintenance & Other Operating Expenses, representing 21% of the budget.

Property, Plant and Equipment

Expenditures for this expense amounts to Php 1,550,000.00 or 0.4% of the total expenditures.

Other Purposes

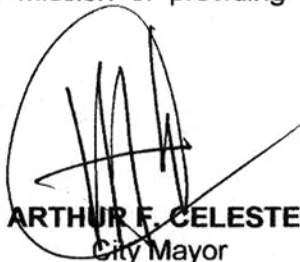
The amounts of Php 17,795,124.00 and P1,170,000.00 as earlier mentioned were set aside as reserve for CDRRMF and Aid to Barangays, respectively.

F. CONCLUSION

Submitted together with this Message are the Local Revenue and Expenditure Program and the Budget of Expenditures and Sources of Financing

Gentlemen of the Sanggunian, this budget Proposal manifests our determination to lay a strong foundation for a greater and progressive city. May we always join our hands together as we go about our mission of providing a brighter future for our constituents.

Very truly yours,


ARTHUR F. CELESTE
City Mayor