



**EXCERPT TAKEN FROM THE MINUTES OF THE REGULAR SESSION OF THE SANGGUNIANG PANLUNGSOD OF THE CITY OF ALAMINOS, PANGASINAN HELD ON FEBRUARY 4, 2011.**

**PRESENT: HON. CESAR C. MANZANO, Ret. Col. (PAF) - CITY VICE MAYOR/PRESIDING OFFICER**

- Hon. Oscar A. Boling, C.E. - Presiding Officer Pro-Tempore
- Hon. Carolyn D. Sison - Majority Floor Leader
- Hon. Earl James C. Aquino - Member
- Hon. Joselito O. Fontelera - -do-
- Hon. Rufina J. Gabriel - -do-
- Hon. Constante R. Carasi, M.D. - -do-
- Hon. Filemon R. Bacala, Jr. - -do-
- Hon. Emerlina B. Ravarra, LBP - Ex-Officio Member

**ABSENT:**

- Hon. Joseph T. Bacay - On Leave
- Hon. Margielou Orange D. Humilde - On Leave
- Hon. Rany S. De Leon - Absent
- Hon. Moriah Diorella V. Ranoy, SKP - Absent

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**APPROPRIATION ORDINANCE NO. 01**  
**Series of 2011**

**AN ORDINANCE ENACTING THE ANNUAL BUDGET FOR CALENDAR YEAR 2011 OF THE CITY OF ALAMINOS, PANGASINAN AND PROVIDING APPROPRIATIONS THEREOF.**

**WHEREAS**, the Honorable City Mayor, in his letter received sometime on January 28, 2011 submitted to this honorable august body the proposed City Annual Budget, Budget Year 2011, involving a total appropriation of **FOUR HUNDRED EIGHTY SEVEN MILLION TWO HUNDRED TWENTY TWO THOUSAND THREE HUNDRED FORTY NINE PESOS (P 487,222,349.00)**, including the sources of income, in compliance with the provisions of RA# 7160, known as the Local Government Code of 1991, and Section 18 of P.D. 477, and the Local Budgeting Regulations Nos. 1-75 of the Department of Finance;

**WHEREAS**, after careful deliberation on the items in the budget documents, said budget was found to be in accordance with the present administration's general policies, thrusts and priorities and that the budgetary requirements and general limitations provided in the Code and its Implementing Rules and Regulations have been fully satisfied and complied with;

**BE IT ENACTED**, by the Sangguniang Panlungsod of Alaminos City, Pangasinan in session assembled, that:

**SECTION 1.** Estimate of Income for the General Fund as certified by the Local Finance Committee:

**INCOME**

**GENERAL FUND PROPER:**

Revenue from Taxation	P 29,851,000.00
Operating & Miscellaneous Income	19,403,600.00
External Sources	276,472,349.00
Receipts from Loans and Borrowings	100,700,000.00

**SUB-TOTAL** **P 426,426,949.00**

Operation of Economic Enterprise	11,495,400.00
Receipt from Loans & Borrowings	49,300,000.00

**SUB-TOTAL** **P 60,795,400.00**

**TOTAL AVAILABLE RESOURCES** **487,222,349.00**

**SECTION 2. APPROPRIATION OF FUNDS** – The following sum thereof as may be necessary are appropriated out of the General Fund referred to in Section 1 hereof for the operation of the City of Alaminos during the period January 1 to December 31, 2011:

**GENERAL FUND - PROPER**

**1. MAYOR'S OFFICE**

**a. Executive Staff**

Personal Services	3,495,475.00	
Maint. & Other Operating Expenses	13,521,349.00	17,016,824.00

**b. Civil Security Unit**

Personal Services	1,113,799.00	
Maint. & Other Operating Expenses	210,000.00	1,323,799.00

**c. Business Permit & Licensing Section**

Personal Services	1,415,371.00	
Maint. & Other Operating Expenses	430,000.00	1,845,371.00

**d. Human Resource Management Section**

Personal Services	1,051,087.00	
Maint. & Other Operating Expenses	125,000.00	1,176,087.00

**e. Information Section**

Personal Services	2,310,452.00	
Maint. & Other Operating Expenses	2,655,000.00	4,965,452.00

**f. Library Services**

Personal Services	1,513,355.00	
Maint. & Other Operating Expenses	332,000.00	
Property, Plant & Equipment	150,000.00	1,995,355.00

**g. Transportation Regulation Section**

Personal Services	809,926.00	
Maint. & Other Operating Expenses	365,000.00	1,174,926.00

**h. Tourism Section (Economic Enterprise)**

Personal Services	2,360,997.00	
Maint. & Other Operating Expenses	2,856,240.00	
Property, Plant & Equipment	1,000,000.00	6,217,237.00

**2. CITY ADMINISTRATOR'S OFFICE**

a. Personal Services	1,555,771.00	
Maint. & Other Operating Expenses	255,000.00	1,810,771.00

**3. CITY GENERAL SERVICES OFFICE**

**a. General Services**

Personal Services	6,330,328.00	
Maint. & Other Operating Expenses	22,254,011.00	28,584,339.00

**b. Solid Waste Management Services**

Personal Services	1,955,941.00	
Maint. & Other Operating Expenses	2,315,850.00	4,271,791.00

<b>4. VICE MAYOR'S OFFICE</b>		
Personal Services	3,376,078.00	
Maint. & Other Operating Expenses	2,000,000.00	
Property, Plant & Equipment	500,000.00	5,876,078.00
<b>5. SANGGUNIANG PANLUNGSOD</b>		
Personal Services	12,941,311.00	
Maint. & Other Operating Expenses	3,465,000.00	
Property, Plant & Equipment	500,000.00	16,906,311.00
<b>6. SP SECRETARY</b>		
Personal Services	3,815,330.00	
Maint. & Other Operating Expenses	1,435,000.00	
Property, Plant & Equipment	100,000.00	5,350,330.00
<b>7. TREASURER'S OFFICE</b>		
<b>a. Treasury Services</b>		
Personal Services	4,656,647.00	
Maint. & Other Operating Expenses	850,000.00	5,506,647.00
<b>b. Land Tax Section</b>		
Personal Services	2,352,074.00	
Maint. & Other Operating Expenses	120,000.00	2,472,074.00
<b>c. Market (Economic Enterprise)</b>		
Personal Services	3,042,666.00	
Maint. & Other Operating Expenses	70,000.00	3,112,666.00
<b>d. Cemetery (Economic Enterprise)</b>		
Personal Services	352,639.00	
Maint. & Other Operating Expenses	160,000.00	512,639.00
<b>8. ACCOUNTANT'S OFFICE</b>		
Personal Services	3,939,346.00	
Maint. & Other Operating Expenses	190,000.00	4,129,346.00
<b>9. ASSESSOR'S OFFICE</b>		
Personal Services	3,751,448.00	
Maint. & Other Operating Expenses	140,000.00	3,891,448.00
<b>10. ENGINEER'S OFFICE</b>		
Personal Services	6,412,374.00	
Maint. & Other Operating Expenses	2,210,000.00	8,622,374.00
<b>11. CPDC</b>		
<b>a. Planning and Development Services</b>		
Personal Services	3,103,663.00	
Maint. & Other Operating Expenses	735,000.00	3,838,663.00

b. Management Information Services		
Personal Services	2,759,729.00	
Maint. & Other Operating Expenses	100,000.00	2,859,729.00
<b>12. CIVIL REGISTRAR'S OFFICE</b>		
Personal Services	2,950,098.00	
Maint. & Other Operating Expenses	305,000.00	3,255,098.00
<b>13. CITY VETERINARIAN OFFICE</b>		
a. <b>Veterinary Services</b>		
Personal Services	3,323,971.00	
Maint. & Other Operating Expenses	395,000.00	3,718,971.00
b. <b>Slaughterhouse (Economic Enterprise)</b>		
Personal Services	1,402,018.00	
Maint. & Other Operating Expenses	791,185.00	2,193,203.00
<b>14. LEGAL OFFICE</b>		
Personal Services	1,163,174.00	
Maint. & Other Operating Expenses	75,000.00	1,238,174.00
<b>15. BUDGET OFFICE</b>		
Personal Services	2,513,712.00	
Maint. & Other Operating Expenses	205,000.00	2,718,712.00
<b>16. HEALTH OFFICE</b>		
Personal Services	11,602,788.00	
Maint. & Other Operating Expenses	420,000.00	12,022,788.00
<b>17. AGRICULTURIST OFFICE</b>		
a. <b>Agricultural Services</b>		
Personal Services	5,200,804.00	
Maint. & Other Operating Expenses	400,000.00	5,600,804.00
b. <b>Research &amp; Dev't. Services</b>		
Personal Services	883,384.00	
Maint. & Other Operating Expenses	1,475,000.00	2,358,384.00
<b>18. CSWDO</b>		
Personal Services	4,779,401.00	
Maint. & Other Operating Expenses	515,000.00	5,294,401.00
<b>19. CITY COOPERATIVE OFFICE</b>		
Personal Services	1,560,972.00	
Maint. & Other Operating Expenses	145,000.00	1,705,972.00
<b>20. NON-OFFICE</b>		313,655,585.00
<b>TOTAL APPROPRIATIONS</b>		<b><u>P 487,222,349.00</u></b>

**SECTION 3. RECAPITULATION**

Revenue from Taxation	P	29,851,000.00
Operating & Miscellaneous Income		19,403,600.00
External Sources		276,472,349.00
Receipts from Loans and Borrowings		100,700,000.00
<b>SUB-TOTAL</b>	<b>P</b>	<b><u>426,426,949.00</u></b>
Operation of Economic Enterprise		11,495,400.00
Receipt from Loans & Borrowings		49,300,000.00
<b>SUB-TOTAL</b>	<b>P</b>	<b><u>60,795,400.00</u></b>
<b>TOTAL AVAILABLE RESOURCES</b>		<b><u>487,222,349.00</u></b>
Current Operating Expenses		163,531,019.00
Operation of Economic Enterprise Expenses		10,035,745.00
Non-Office Obligations		313,655,585.00
<b>TOTAL APPROPRIATION</b>	<b>P</b>	<b><u>487,222,349.00</u></b>

**SECTION 4. ANNUAL BUDGET FOR GENERAL FUND INTEGRATED PART.** The following documents including their attachments, schedules of the General Fund Annual Budget for Calendar Year 2011 are hereby made an integral part of this ordinance.

- a. Local Budget Preparation Form No. 1 – Statement of Receipts
- b. Local Budget Preparation Form No. 2 – Statement of Receipts and Expenditures
- c. Local Budget Preparation Form No. 3 – Programmed Appropriation and Obligation By Object of Expenditure
- d. Local Budget Preparation Form No. 4 – Personnel Schedule
- e. Local Budget Preparation Form No. 5 – Functional Statements, Objectives and Expected Results
- f. Local Budget Preparation Form No. 6 – Statement of Debt Service
- g. Local Budget Preparation Form No. 7 – Statement of Statutory and Contractual Obligations and Budgetary Requirements
- h. Local Budget Preparation Form No. 8 – Statement of Fund Operation
- i. DILG Form No. 1 – 20% Development Fund

**SECTION 5. SPECIAL PROVISIONS** – The appropriation herein authorized are subjected to the following special provisions:

- a. All appropriations herein made shall include a payment of valid obligations incurred during the last preceding Fiscal Year; and that creation and upgrading of some positions are included in this 2011 Budget.
- b. Use of Savings and Augmentation – In accordance with Section 336 of Republic Act No. 7160, the Local Government Code of 1991, the City Mayor and the Presiding Officer of the Sanggunian are authorized to augment any item in the approved annual budget for their respective offices from savings in other items **within the same expense class** (Personal Services, Maintenance and Other Operating Expenses, Property, Plant and Equipment (Capital Outlays)) of their respective appropriations.
- c. Subject to laws and regulations governing local government the City Mayor is hereby authorized to use any savings in the appropriations for perusal services, maintenance and other operating expenses and capital outlay contained in this ordinance for all offices of the Local Government.
  1. For payment of claims under Section 699 of the Revised Administrative Code and under the Workmen's Compensation Act, whichever is applicable to office employees and laborers who died or are injured in line of duty;

2. For payment of retirement benefits of officials and employees and laborers under Republic Act No. 1616 as amended;
  3. For payment to terminal leave of retiring officials and employees who resign or retire from the service.
- d. Employment of casuals or emergency employees or laborers prohibited except those in the Sangguniang Panlungsod unless previously authorized by the Mayor. No casual or emergency employees or laborers whose salaries are paid from lump sum appropriations and from other appropriations authorized therein, including those casuals or employees to be employed over or less than one month, may not be employed without prior authorization or approval or appointment extended by the Mayor. Provided, however, that emergency laborers working in public works projects, including repair and improvement of building payable from appropriations authorized need not be issued formal appointment but only previous written authorizations from the Mayor for their employment shall be secured.
- e. Requisition and purchase of supplies and materials prohibited without previous approval of the Mayor except those pertaining to the Sangguniang Panlungsod Office. No requisition or purchase of supplies and materials and equipment payable from any appropriation herein authorized shall be made without prior express approval of the Mayor or Vice-Mayor in appropriation instances.
- f. Disbursement of appropriation for travel and transportation. No portion of the amount appropriated for travel and transportation shall be expended for travel outside the city by any official or employee, unless express authority in writing extended by the Mayor or the Vice-Mayor in appropriate instance is previously obtained.
- g. Filling of vacant positions. No vacant positions, new one, shall be filled without express approval of the Mayor or the Vice-Mayor in appropriate cases and the issuance of a corresponding appointment thereof.
- h. Suspension of expenditures on appropriations. Whenever in this judgment, the public interest requires, the Mayor or the Vice-Mayor in appropriate cases in hereby authorized to suspend or otherwise stop the expenditures of any amount herein appropriated or any item for any purpose, except those for salaries or positions with incumbent possessing valid appointment to their respective positions.
- i. Restriction upon disbursement of funds. No funds in the treasury of the city shall be disbursed for any purpose unless herein appropriated and authorized or subsequently authorized by the Mayor with the concurrence and approval of the Sangguniang Panlungsod in an appropriate Supplemental Budget. Deficiencies in appropriations shall be immediately reported to the City Board by the City Accountant, City Treasurer, and City Budget Officer. However, no provisions in the section or in any other shall be construed to allow disbursement of any fund in excess of the amount herein appropriated or authorized unless otherwise by existing law.


- j. Proper use of the government motor vehicle. Motor vehicle shall be used strictly for official business, bear government plates only, and after office hours keep in the City Hall Ground. Except those for use of Officials mentioned in Executive Order No. 31, series of 1954.
- k. **DATE OF EFFECTIVITY.** This Ordinance shall take effect on January 1, 2011.

Let copies of this appropriation ordinance be furnished all agencies concern for their information and guidance.

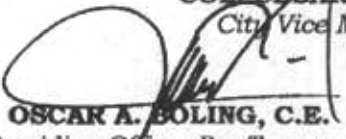
SPONSOR : Hon. Oscar A. Boling, C.E.  
CO-SPONSOR : Hon. Earl James C. Aquino

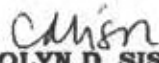
I **HEREBY CERTIFY** to the correctness of the foregoing Appropriation Ordinance which consists some seven (7) pages including this page.


ATTESTED:

  
**COL. CESAR C. MANZANO, PAF (Ret.)**  
*City Vice Mayor/ Presiding Officer*

  
**GOLDEN G. DELA ROSA**  
*Acting Secretary*


  
**OSCAR A. BOLING, C.E.**  
*Presiding Officer Pro-Tempore*


  
**CAROLYN D. SISON**  
*Majority Floor Leader*

  
**EARL JAMES C. AQUINO**  
*Member*

  
**JOSELITO O. FONTELERA**  
*Member*

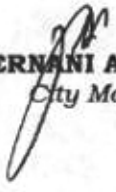
**RUFINA J. GABRIEL**  
*Member*

  
**CONSTANTE R. CARASI, M.D.**  
*Member*

  
**FILEMON R. BACALA, JR.**  
*Member*

  
**EMERLINA B. RAVARRA, LBP**  
*Ex-Officio Member*

APPROVED:

  
**HERNANI A. BRAGANZA**  
*City Mayor*

**BUDGET MESSAGE**

The Honorable Members  
 Sangguniang Panlungsod

Gentlemen:

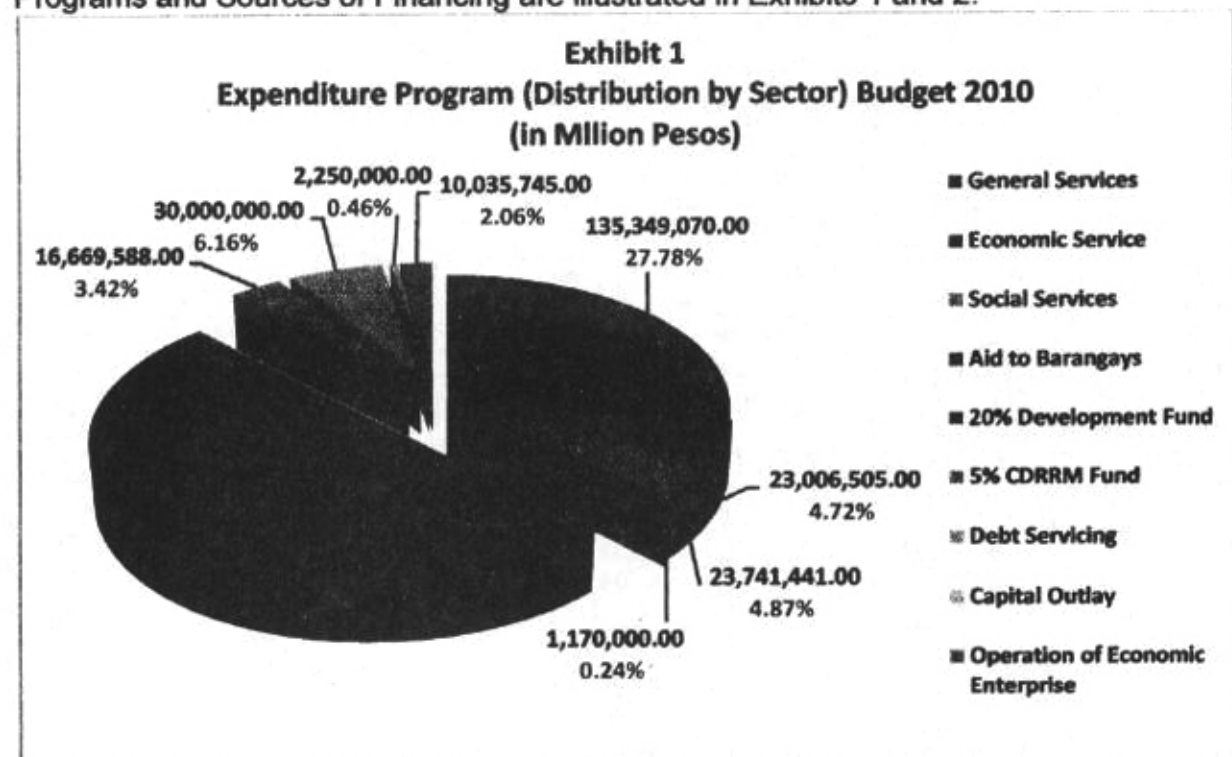
May I submit the proposed Annual Budget for FY 2011 of the City Government for both the General Fund and Operation of Economic Enterprise pursuant to Section 318 of R.A. 7160.

**A. INTRODUCTION**

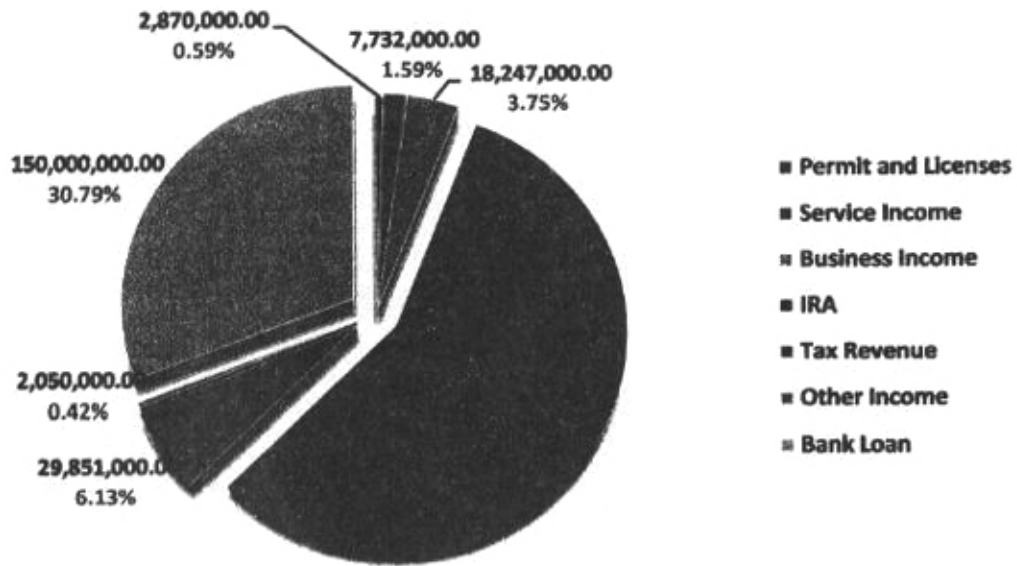
This Executive Budget was prepared after a thorough deliberation with all concerned offices/departments to make it an effective tool for allocating equitably the limited resources of government to the different sectors, thus making the Budget an instrument for the economic and social upliftment of our people. We have substantially committed funds for the programs, projects and activities needed for an efficient and effective delivery of the basic services in the Code.

This Budget integrates the City Development Plan into the expenditure program by proposing only those projects which have been ranked as top priority in Annual Investment Plan (AIP).

The General Fund Budget for FY 2011 is composed of the Expenditure Program and Sources of Financing, both amounting to **Php 487,222,349.00**. The Expenditure Programs and Sources of Financing are illustrated in Exhibits 1 and 2.



**Exhibit 2  
2011 Sources of Financing  
(in Million Pesos)**



**B. GOALS AND OBJECTIVES**

The city expects to attain the following objectives during the plan period:

1. Increase income per capita by a stated percentage which is realistic;
2. Provide accessibility to all basic needs and services requirements to a realistic percentage of citizens/constituents of the city;
3. Expand social services and commitments thru Scholarship Programs and the like;
4. Provide expanding employment opportunities among the poor residents; and
5. Increase agricultural productivity and enhance delivery of health care and services.

**C. FISCAL POLICIES**

Some of the revenue-generating measures are as follows:

1. Enhanced tax collection via a vigorous tax information campaign and intensified tax collection effort;
2. Update scale of fees.

**D. PROGRAM THRUST AND PRIORITIES**

It has been estimated that our total resources for the budget year will reach Php 487,222,349.00. FOUR HUNDRED EIGHTY SEVEN MILLION TWO HUNDRED TWENTY TWO THOUSAND THREE HUNDRED FORTY NINE PESOS (Php 276,472,349.00) or 57% of these will be derived from Internal Revenue Allotment (IRA).

Our firm resolve to gradually break ourselves free from the heavy dependence on the IRA will manifest itself in the next five years as we see a steadily increasing

collection of local taxes. Revenue from local taxes for the budget year is estimated at Php 60,750,000.00.

A summary of our total General Fund Budget Proposal will show the allocation by sector, as follows:

Exhibit 3

Sector	Amount (P)	% to Total
General Services	135,349,070.00	27.78
Social Services	23,741,441.00	4.87
Economic Services	23,006,505.00	4.72
Operation of Economic Enterprise	10,035,745.00	2.06
Other Purposes:		
20% Development Fund	245,000,000.00	50.29
5% Reserve for CDRRMS	16,669,588.00	3.42
Debt Servicing	30,000,000.00	6.16
Aid to Barangays	1,170,000.00	.24
Capital Outlay	2,250,000.00	.46
<b>Total</b>	<b>487,222,349.00</b>	<b>100</b>

*General Services*

Allocation for this sector is Php 135,349,070.00 or 27.78% of the total budget. The amount will be distributed to programs that will promote order and public safety and for Administrative Overhead and for the regulatory functions of the city.

*Social Services*

The amount of Php 23,741,441.00 is provided for the delivery of social and health services or 4.87% of the budget. This will be distributed to programs that will promote social and health services and Administrative Overhead for the regulatory functions of the city.

*Economic Services/Operation of Economic Enterprise*

The budget allocates Php 23,006,505.00 and 10,035,745.00 respectively to this sectors or 6.78% of the total LGU budget.

The city allocated Php 245,000,000.00 for the Development Fund of the city, all projects included were ranked high priority in the updated Annual Investment Plan (AIP) which have been approved by the Sanggunian.

*Other Purposes*

The amount reserved for calamity is Php 16,669,588.00 representing 5% of the regular income sources.

Aid to the 39 barangays at Php 30,000 per barangay is provided in the total amount of P1,170,000.

#### **E. Distribution by Major Expense Class**

##### *Personal Services*

The total expenditures for Personal Services for the budget year is Php 109,796,129.00. Total Personal Services accounts for 22% of the total LGU budget.

##### *Maintenance and Other Operating Expenses*

The amount of Php 61,520,635.00 has been set aside for Maintenance & Other Operating Expenses, representing 12.6% of the budget.

##### *Capital Outlay*

Expenditures for Capital Outlays will amount to Php 2,250,000.00 or 0.5% of the total expenditures.

##### *Other Purposes*

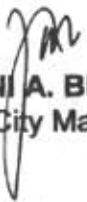
The amounts of Php 16,669,588.00 and P1,170,000.00 as earlier mentioned were set aside as reserve for City Disaster Risk Reduction and Management System and Aid to Barangays, respectively.

#### **F. CONCLUSION**

Submitted together with this Message are the Local Revenue and Expenditure Program and the Budget of Expenditures and Sources of Financing

Gentlemen of the Sanggunian, this budget Proposal manifests our determination to lay a strong foundation for a greater and progressive city. May we always join our hands together as we go about our mission of providing a brighter future for our constituents.

Very truly yours,

  
**HERNANI A. BRAGANZA**  
City Mayor